

Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
October 26, 2015 at Argenta

The meeting was called to order at 4:31 PM by Vice President Ron Iorger. Library Board members present were Jackie Goeppinger, Matt Honnold, Anna Mae Roberts and Barbara Light. Also in attendance was Donna Schaal, Library Director.

The Board reviewed the minutes from the September 28, 2015, meeting. Anna Mae moved that the minutes be approved as read. Jackie seconded the motion. The motion passed with all ayes.

Correspondence, communications and public comments. There were no public comments, communications or correspondence.

The Board reviewed the September bill list. Anna Mae asked about check number 8936 to Homefield Energy. Donna explained that it was for electricity. This is the provider for the group that AOPLD belongs to. Ron asked about checks number 8944 and 8955 to Detection Security. Donna said that this is for both buildings. They are billed separately. Matt asked about check number 8953. Donna explained that this is for the attorney that advises AOPLD. This bill was for work done on the levy, township payment situation and the FOIA requests. Matt moved that the bill list be approved. Barbara seconded the motion. The motion passed with all ayes.

The September bookkeeper's report was reviewed by the board. Anna Mae expressed concern about the wording in paragraphs 4 and 6 on page one labeled Accountant's Compilation Report. Donna will look discuss the use of that language with the bookkeeper. Jackie moved that the bookkeeper's report be approved. Matt seconded the motion. The motion passed with all ayes.

The September treasurer's report was reviewed by the board. Barbara moved that the treasurer's report be approved. Anna Mae seconded the motion. The motion passed with all ayes.

Donna Schaal presented the director's report. Donna reviewed the circulation numbers. She reported attendance for programs held during the month. Donna reported that she met with contractors to look at several projects at the Argenta location. She will present quotes to the board when she receives them. She has a firm quote for the replacement of the flooring at the Argenta location. The second book sale of the year, held at the Argenta location brought in \$411.00. Donna has received a draft copy of the Financial Review. Donna reported that a change has been made in the Children's Library to make the categorizing of the leveled readers more consistent. She also reported that the library is changing the way the series works are labeled. This will make it easier to locate specific books in a series. Donna attended several public events as well as meeting with suppliers.

There were 4 items of old business. Donna reported that the E-Rate paperwork is finished and should show up on October's Frontier bill. Donna gave an update on the sidewalk to the library. The gentleman who owns property next to the library is no longer interested in allowing a sidewalk across his property. Donna gave an update on the new website which will launch on November 1. Donna gave an update on Laserware. The company can give lots of services but has no local office and is cost prohibitive.

There was one item of new business. Donna received a quote from Mueller Remodeling Inc. to install vinyl siding to the back of the library. The quote was for \$7450.00. The board requested that Donna get a second quote.

There was one item of miscellaneous business. Donna reported that the lawn will be mowed one more time before winter. She also reported that AOPLD will receive assistance with the landscaping: Jim Berry for Argenta and Ray Maddox for Oreana.

Matt moved to adjourn the meeting. Jackie seconded the motion. The motion passed with all ayes. The meeting was adjourned at 5:34 PM.

The next meeting will be held on Monday November 16, 2015 at Oreana at 4:30 PM.

Respectfully Submitted, Barbara Light