

Minutes of the Meeting of  
Argenta-Oreana Public Library District  
Board of Trustees  
December 8, 2014 at Oreana

The meeting was called to order at 4:47 PM by President John White. John White appointed Julia to take minutes in the Secretary's absence. Library Board members present were Matt Honnold, Jackie Goeppinger, Ron Iorger. Barbara Light and Bill Taraszewski were absent. Also in attendance was Julia Welzen, Library Director.

The Board reviewed the minutes from the November 8, 2014 special Board meeting. Ron moved that the minutes be approved as presented. Jackie seconded the motion. The motion passed with all ayes.

The Board reviewed the minutes from the November 10, 2014 regular Board meeting. There were some points of clarification needed, and since Secretary Barb Light was unable to be at the Board meeting, the approval of these minutes was tabled until the January meeting.

There were several items of correspondence and communications. John White reported on the Village of Argenta's strategic planning committee. Julia presented two cards from library staff members to the Board. She also presented a letter from May, Cocagne, and King, who conduct the library district's financial review. The letter detailed the American Care Act's requirements for employers who pay for employees' health insurance. This letter was for future reference as the library district does not offer health insurance at the present time. There was no public comment.

The Board reviewed the October bill list. Matt asked about check number 8576 to Monticello Micro. Julia reported that this was for three computers, one monitor, and licenses for software for those machines. Matt moved that the bill list be approved. Ron seconded the motion. The motion passed with all ayes.

The October bookkeeper's report was reviewed by the board. Matt moved that the bookkeeper's report be approved. Jackie seconded the motion. The motion passed with all ayes.

The October treasurer's report was reviewed by the board. Matt noted that the library district received the second installments of the Macon and Dewitt County taxes for FY2014 in October. He also noted the error in transferring the tax money between the IMRF and insurance and liability accounts, which has since been corrected. Ron moved that the treasurer's report be approved. Jackie seconded the motion. The motion passed with all ayes.

Jackie reported on the progress for the Director Search Committee. Jackie, Barb, and John met on December 1 to decide which candidates for Director they would interview and finalized the interview questions. Two candidates will be interviewed at the Oreana Library on December 13.

Julia Welzen presented the Director's report. Julia reviewed the circulation numbers for November 2014. The Gerber State Bank has streamlined its pledges for library funds exceeding the FDIC-insured \$250,000 amount. There is now one pledge for \$500,000. There were several repairs at the libraries, including metal doors at Argenta, the sewer exhaust vents at Oreana, and one of the furnaces at Argenta Library. The Food for Fines program runs through December 15 and has been successful so far. Candidates for election can file their election packets December 15-22 at the library. The library district has an informal agreement with the Friends Creek Park District to accept filings for petitions for election December 15-22. Steve Bean, Macon County Clerk, stated that this is acceptable and common for smaller local government units. Gary Becker, maintenance worker, will be leaving the library district at the end of 2014. The library also received a donation of \$150.00 from Girl Scout Troop #3053.

There was no unfinished business.

There were several items of new business.

The Board reviewed Ordinance 15-03 to set Board meeting dates for 2015. The November meeting date was amended to November 16 instead of November 9. Matt made a motion to approved ordinance 15-03, and it was seconded by Ron. The motion passed with all ayes.

The Board reviewed the list of holiday closures for 2015. Jackie made a motion to approved the holiday closures, and Ron seconded it. The motion passed with all ayes.

The Board reviewed the Investment of Public Funds and Financial Procedures Policy. Matt made the motion to approve the policy, and Jackie seconded it. The motion passed with all ayes.

The review of the closed session minutes was tabled until the January meeting as Secretary Barb Light was unable to attend the meeting.

Julia reported that McGuire, Yuhas, Huffman, and Buckley had filed the Annual Financial Report with the Illinois State Comptroller. No Board action was required.

Julia reported that McGuire, Yuhas, Huffman, and Buckley had completed the Annual Treasurer's Report for 2014. Matt indicated he would have it notarized for filing with the Macon and Dewitt County Clerks.

In miscellaneous business, Julia expressed her thanks for the Board for their cooperation and guidance for the last four years.

Ron moved that the meeting be adjourned at 5:53 PM. Jackie seconded the motion. The motion passed with all ayes.

The regular board meeting will be on Monday, January 26, 2015, at 4:30 PM at Argenta.

Respectfully Submitted,

Julia Welzen