

Minutes of the Meeting of  
Argenta-Oreana Public Library District  
Board of Trustees  
April 27, 2015 at Argenta

The meeting was called to order at 4:31 PM by Treasurer, Matt Honnold. Library Board members present were Jackie Goeppinger, Ron Ioerger and Barbara Light. Also in attendance was Donna Schaal, Library Director.

The Board reviewed the minutes from the March 23, 2015 meeting. Jackie moved that the minutes be approved as read. Ron seconded the motion. The motion passed with all ayes.

Correspondence, communications and public comments. There was one visitor at the meeting. Ms. Anna Mae Roberts attended the meeting. She is interested in appointment to the current opening on the board. Donna will provide an application to Ms. Roberts.

Vice President Bill Tarazewski joined the meeting at 4:34 PM. Matt turned control of the meeting to Bill.

The Board reviewed the February bill list. Barbara asked about check number 8719 to Golden Horse LTD. Donna reported that this is a publisher. The library purchased a book that was not available from any other publisher. Matt asked about check number 8724 to TEI Landmark Audio. Donna reported that the check was used to purchase audiobooks. (Donna commented that the money for this purchase was part of an anonymous donation ear marked for audiobooks). Jackie inquired about check number 8736 to Tom Michel. Donna reported that this was for mulch at Oreana. Matt asked about check number 8740 to Herald and Review. Donna reported that this was for the newspaper subscription for both libraries. Jackie inquired about check number 8749 to Coast to Coast Solutions. Donna reported that this check was for prizes for the summer reading program. Matt moved that the bill list be approved. Ron seconded the motion. The motion passed with all ayes.

The March bookkeeper's report was reviewed by the board. Barbara moved that the bookkeeper's report be approved. Jackie seconded the motion. The motion passed with all ayes.

The March treasurer's report was reviewed by the board. Matt reported that the accountants did not record February (\$2.06) or March (\$51.86) activity because the information was reported late. Ron moved that the treasurer's report be approved. Jackie seconded the motion. The motion passed with all ayes.

Donna Schaal presented the director's report. Donna reviewed the circulation numbers. She reported attendance for programs held during the month. Donna reported that the library held its' first Library Book Sale. The 3 day total from the sale was \$455.54. Books left over from the sale were donated to a prison and local not for profit organizations. The library has received the following donations: \$1,000 in matching gifts from a local corporation, \$350 toward prizes for the summer reading program, and \$29 for the large glass show cases. The per capita grant in the amount of \$5,172.50 has been received. Wendy Sparks decorated the Argenta glass doors and the Oreana meeting room window for the summer reading program. Donna reported that she is working on expanding the young adult collection. The Community Garden will continue this year at Oreana. Donna attended several meetings during the month. Donna and Caroline have been working on a new marketing strategy to try to increase attendance at library programs. Donna presented a card to the board, thanking them for the change in pay structure.

There were no Committee Reports.

There were two items of old business.

The first rotation of the LOVE collection has arrived. There have been 85 checkouts from this collection so far this month. There was an update on the transfer of funds for the Safety Officer and Custodial and Maintenance. The accountants have decided that it is easier for the custodial portion to be transferred according to the payroll schedule. However, the director's portion will be transferred annually.

There were several items of new business. Donna presented a proposal for the replacement of the copiers at both locations. The board agreed with the change. There needs to be an appointment of the Finance Committee. Matt and Ron will serve with Donna on the Finance Committee. Donna reported to the board that she would like to discontinue the hiring of "summer help". She reported that the staff can easily cover the work performed by the summer students and that the staff would appreciate the opportunity to have some extra hours. The board agreed with Donna's proposal.

There was no miscellaneous business.

Matt moved to adjourn the meeting. Ron seconded the motion. The meeting was adjourned at 6:04 PM.

The next meeting will be held on Monday, May 18, 2015 at Argenta.

Respectfully Submitted,  
Barbara Light