

# ARGENTA-OREANA PUBLIC LIBRARY DISTRICT

## MINUTES OF THE MEETING

MAY 18, 2015

### BOARD OF TRUSTEES

#### ARGENTA

The meeting was called to order by President John White at 4:31 PM. The members who were present were John White, Ron Ioerger, Jackie Goeppinger, and appointed trustee, Anna Mae Roberts. The library director, Donna Schaal, was also present.

Ron made a motion that we table the oath of office for John and Jackie until the next meeting, and moving the meeting to June 15<sup>th</sup>. Jackie seconded the motion. The motion passed with all ayes.

Ron made a motion that we table the election of officers until the next meeting. Jackie seconded. The motion moved with all ayes.

Jackie made a motion to appoint Anna Mae Roberts for the open seat, expiring 2017, as trustee. Ron seconded. The motion passed with all ayes. Anna Mae was sworn in by John White.

The board reviewed the minutes from the April 27<sup>th</sup> meeting. Ron moved the minutes be approved and Anna Mae seconded. The motion passed with all ayes.

The minutes were reviewed from the April 30<sup>th</sup> meeting. Jackie moved the minutes be approved and Ron seconded. The motion passed with all ayes.

The bills for April were reviewed. Anna Mae asked about checks # 8760 and #8762. Ron asked about check #8767. Ron made the motion the bill list be approved and Anna Mae seconded. The motion passed with all ayes.

The April bookkeeper's report was reviewed. Ron made a motion the report be approved and Jackie seconded. The motion passed with all ayes.

The treasurer's report was reviewed. A motion was made by Jackie to approve the report. It was seconded by Ron. The motion passed with all ayes.

Donna presented the director's report. She reviewed the circulation numbers for April. She attended a webinar regarding IMRF but nothing specific to report on it. The library received more donations in memory of Emil Morsch, a total of \$710. She has requested a donation expense line to keep track of how donations are expended. Design Air did a routine maintenance check on May 5<sup>th</sup>. Dick Logue will be checking on a spotlight in the Oreana children's section next week. No keys can be found for the Argenta flagpole. The internet in Argenta has had some problems but New Wave Communications has assured her the problem has been corrected. Then Oreana was experiencing some internet problems which were not New Wave's fault. Donna called a new company, Decatur Computing, and the technician quickly resolved the problem. There will be eight people involved with the community garden. Seven people attended the Fiction Book Discussion, seven people attended the lap sit, and four people attended the story time. Registration for summer reading is planned for the first week of June. There is no highway sign for the Oreana Library because it sits right on the highway. Donna will check on some type of sign that matches the landscaping.

There were no committee reports.

For old business, Donna reported a 1 year contract was signed with Homefield Energy for the energy co-op. She also reported an update regarding the LOVE collection and the transfer of funds for Safety Officer and Custodial and Maintenance.

For new business, there was a discussion about creating a new level for employee compensation. The committees were designated. Ron, Matt, and Donna will be the Finance Committee, John and Jackie will be the

Personnel Committee, and Ron and Anna Mae will be the Building Committee. Ordinance 15-04 needs to be signed by Barb.

There will be no summer help hired. The current employees will pick up the need by adding hours to their schedule.

Anna Mae made a motion to adjourn the meeting and it was seconded by Ron. The motion was passed with all ayes. The meeting was adjourned.

Respectfully submitted,

Jackie Goepfinger