

Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
June 27, 2016 at Argenta

The meeting was called to order at 4:33 PM by President John White. Library Board members present were Jackie Goepinger, Ron Ioerger, Matt Honnold, Anna Mae Roberts and Barbara Light. Also in attendance was Donna Schaal, Library Director.

There was no correspondence, communication or public comment.

The Board reviewed the minutes from the May 23rd meeting. Ron moved to approve the minutes as presented. Jackie seconded the motion. The motion passed with all ayes.

The Board reviewed the May bill list. Matt asked about a check to Walmart Rantoul. Donna replied that it was for a farewell gift card for Alex. Jackie asked about bill #9235 to PDC/Area Companies. Donna explained that it was for the new garbage collection company. This is a quarterly bill for Argenta only. Anna Mae moved to approve the bill list. Ron seconded the motion. The motion passed with all ayes.

The Board reviewed the May Bookkeeper's report. Matt noted that the Illinois Funds line is finally at zero. Ron moved to approve the Bookkeeper's report. Matt seconded the motion. The motion passed with all ayes.

The board reviewed the Treasurer's report for May. Barbara moved to approve the Treasurer's report. Ron seconded the motion. The motion passed with all ayes.

Donna Schaal presented the director's report. Donna reviewed the circulation numbers for May. The Library on the Go numbers were up in May. She reported attendance for programs held during the month of May. She reported the receipt of 2 memorial donations. Donna reported that 112 children signed up for the Summer Reading Program. Donna reported on several maintenance items for both locations. She attended several meeting and training classes during the month.

There was one item of old business. Donna gave an update on the sidewalk to the library. The topic of the sidewalk was not discussed at the Top Flight business meeting. Donna hopes that the approvals will come in the next few months.

There were several items of new business.

1. Non-Resident Fee Policy for FY2017. The board reviewed the Non-Resident Fee Policy. Matt made a motion to approve the policy as presented. Jackie seconded the motion. The motion passed with all ayes.
2. Prevailing Wage Ordinance 16-05. The board reviewed Prevailing Wage Ordinance 16-05. Ron made a motion to approve the policy as presented. Barbara seconded the motion. The motion passed with all ayes.
3. FY 2017 Budget and appropriations ordinance 17-02 (tentative). The board reviewed the FY Budget and appropriations ordinance. After discussion, it was decided that Donna would contact our attorney to make sure that we were asking for the appropriate levels of levy monies that we could. This is a tentative ordinance and no motion was needed.
4. Set date for FY2017 Budget and appropriations ordinance 17-02 hearing. The board will meet at 4:15 on July 25 at Oreana to hear comments from the public about the budget.
5. Additional IMRF payment. Jackie moved to approve an extra IMRF payment. Matt seconded the motion. The motion passed with all ayes.
6. Working Budget for FY2017. The Finance Committee tabled presenting the working budget until the next meeting.
7. Review of closed minutes. Barbara reported that a review of the closed minutes showed that none of the minutes need to be opened.

The board voted to move into Closed Session (5 ILCS 120/2 (c) (1)). Barbara left the meeting at 5:30 pm. Jackie recorded the minutes during the remainder of the closed session. Jackie continued to record minutes at the reopening of the board meeting and until adjournment.

Continuation of the minutes:

The board reopened open session of the meeting. A motion was proposed by Matt to increase Caroline's salary and to promote her to assistant director, as well as increasing Donna's base salary. Ron seconded the motion and the motion was carried with all ayes.

John reported to Donna that the Board was very pleased with Donna's performance and decided to increase her salary. John will meet with Donna to review her evaluation.

The Finance Committee will meet again to review the budget considering the changes in salaries. Approval of the budget was tabled until a review was done.

The next meeting will be on Monday, July 25th, at 4:15, at the Oreana Building.

A motion to adjourn was made by Anna Mae and Ron seconded the motion. The meeting was adjourned at 7:12 PM.

Respectfully submitted, Jackie Goeppinger

and

Respectfully Submitted, Barbara Light