

Minutes of the Meeting of  
Argenta-Oreana Public Library District  
Board of Trustees  
October 24, 2016 at Oreana

The meeting was called to order at 4:30 PM by Vice President Ron Ioerger. Library Board members present were Jackie Goeppinger, Matt Honnold, Aaron Klepzig, Anna Mae Roberts and Barbara Light. Also in attendance were Donna Schaal, Library Director and Caroline Kionka, Assistant Library Director.

There was one member of the public at the meeting. Cathy Mansur from May, Cocagne, and King P.C. was in attendance to explain the Annual Financial Review done by her company.

The Board reviewed the minutes from the September 26th meeting. Jackie noted that her name was not on the attendance list, but she was at the meeting. The minutes will be corrected. Ron moved to approve the minutes as amended. Anna Mae seconded the motion. The motion passed with all ayes.

The Board reviewed the September bill list. Matt asked about check number 9374 to Orkin. Donna explained that the bill included both buildings for the year. Matt moved to approve the bill list. Jackie seconded the motion. The motion passed with all ayes.

The Board reviewed the September Bookkeeper's report. Barbara moved to approve the September Bookkeeper's report. Matt seconded the motion. The motion passed with all ayes.

The Board reviewed the September Treasurer's report. Anna Mae moved to approve the September Treasurer's report. Jackie seconded the motion. The motion passed with all ayes.

Donna Schaal presented the director's report. Donna reviewed the circulation numbers for September. She reported that she has continued to work on specifications for vendors interested in bidding on the Argenta renovation. The Fall book Sale October 11-15 in Argenta raised \$350. Donna reported on Book Club attendance. She attended several meetings during the month. Donna reported that the library has received the second installment of the tax levy. Donna reported on a change in the way employees are reimbursed for travel, etc.

There were several items of new business.

1. Cathy Mansur from May, Cocagne, and King P.C reviewed the financial report for the fiscal year ended June 30, 2016. She reminded the board that this is a financial review, not an audit. She reviewed the report and answered questions from the board. At the conclusion of the presentation, Cathy left the meeting.
2. The board discussed the movement of money to the Special Reserve (Legacy) Fund. Matt made a motion to move \$35,000 to the fund. Aaron seconded the motion. The motion passed with all ayes.
3. Donna presented information about upgrading and repairing the outside lights at Oreana. It is estimated that the change will cost approximately \$5,800. Doyle Klepzig will do the repairs and upgrade. Anna Mae made a motion to approve the upgrade and repair of the lights at the Oreana building. Jackie seconded the motion. Jackie, Matt, Ron, Barbara, and Anna Mae voted yes. Aaron voted present. John was absent.

4. Donna presented information regarding costs and plans for a renovation project at the Argenta branch. She provided diagrams showing what changes are being considered. She also gave a financial recap of probable costs. Matt made a motion to publish a bid notice as amended in the Decatur Herald and Review newspaper and in the online site CIPLANROOM.COM.

There was no Miscellaneous business.

The next meeting will be on Monday, November 14, 2016, at 4:30 PM, at the Oreana Building.

A motion to adjourn was made by Jackie. Anna Mae seconded the motion. The motion passed with all ayes. The meeting was adjourned at 6:05 PM.

Respectfully submitted,  
Barbara Light, Secretary