

Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
April 24, 2017 at Oreana

The meeting was called to order at 4:30 PM by Vice President Ron Ioerger. Library Board members present were Jackie Goeppinger, Matt Honnold, Anna Mae Roberts and Barbara Light. Also in attendance were Donna Schaal, Library Director and Caroline Kionka, Assistant Library Director.

There were no items of correspondence, communications or public comment.

The Board reviewed the minutes from the March meeting. Anna Mae moved to approve the minutes as read. Matt seconded the motion. The motion passed with all ayes.

The Board reviewed the minutes from the April 10 special meeting. Anna Mae moved to approve the minutes as read. Matt seconded the motion. The motion passed with all ayes.

Matt asked that all of the financials for March be tabled until he could contact the accountants. There were several items that did not tie out. The board agreed to table the reports until Matt can discuss the discrepancies with the accountants.

Donna Schaal presented the director's report. Donna reviewed the circulation numbers for March. Donna reported that the AOPLD has been awarded a public per capita grant in the amount of \$3,212.91. She presented information on the E-Rate grant and informed the board that this will be the final year that the library will qualify to participate in this part of the program as the federal government has changed the rules. Donna is looking into options for next year. Donna reported on several maintenance items at Argenta. She reported on attendance at several programs at the 2 library branches. Donna attended several meetings/events and completed a mentoring program with a graduate student from the U of I.

There was one piece of old business. Donna distributed the receipts from the Statement of Economic Interest to the board members.

There were several items of new business.

1. The Personnel committee currently consists of John and Jackie. The board agreed that there was no need to add additional board members to the committee.
2. The board reviewed that Freedom of information Act Policy. Donna recommended 2 changes. The budget figure and year are changed to reflect 2017 information. The Deputy Director of the Illinois State Library is changed to Greg McCormick. Anna Mae moved to approve the FOIA Policy as revised. Matt seconded the motion. The motion passed with all ayes.
3. The board reviewed the Borrowing and Library Service Policy. Donna recommended several changes in the policy. After discussion, the following changes are listed:
 - a. Replacement cost for an unexpired library card would change from \$5.00 to \$1.00.
 - b. New DVD's would change from 2 to 3 days with no renewal.
 - c. TV series and miniseries would change to 2 weeks with 2 renewals.
 - d. Fines for regular DVD's (not new) would change from \$0.50 a day to \$0.25 per day.
 - e. Fines for new DVD's would stay at \$1.00 per day.
 - f. Fines for videogames would change from \$1.00 per day to \$0.50 per day.

There was one item of miscellaneous business. Donna explained to the board that the library has notebooks of local history compiled by a local resident. There are groups of duplicates in these books. Donna would like to keep only 1 set on exhibit.

Vice President Ron Ioerger asked for a motion to adjourn the meeting. Anna Mae moved to adjourn the meeting. Jackie seconded the motion. The motion passed with all ayes. Ron adjourned the meeting at 5:33 PM

The next meeting will be on Monday, May 22, 2017, at 4:30 PM, at the Oreana Building.

Respectfully submitted,
Barbara Light, Secretary