

Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
August 26, 2013, 2013 at Oreana

The meeting was called to order at 4:30 PM by Vice President Matt Honnold. Library Board members present were Marsha Ferguson, Jackie Goepfinger, Ron Ioerger, Barbara Light and Bill Taraszewski. John White was absent. Also in attendance was Julia Welzen, Library Director.

The Board reviewed the minutes from the July 22, 2013, meeting. Ron noted that on page 2, working budge should be budget. Barbara will correct the error. Ron Ioerger moved that the minutes be approved. Marsha seconded the motion. The motion passed with all ayes.

There was no correspondence, communication or public comment.

The Board reviewed the July 2013 bill list. Matt inquired about check number 8188 to Rainey's Nursery. Julia reported that this was for work done at the Oreana location. Matt inquired about check number 8193 to Detection Security Co. Julia reported that check was for repair and replacement of the security panel at Argenta. (Panel was damaged by lightning.) Barb inquired about check 8199 to Orkin. Julia reported that check covered both locations for an entire year. Barb moved that the bill list be approved. Ron seconded the motion. The motion passed with all ayes.

The Board reviewed the June and July 2013 bookkeeper's reports. Marsha noted that while the June report still did not agree with the totals, the July report did total correctly. Marsha reported that the discrepancy in the June report was due to the date the reports are run. Barb moved that the June bookkeeper's report be approved. Ron seconded the motion. The motion passed with all ayes. Bill moved that the July bookkeeper's report be approved. Ron seconded the motion. The motion passed with all ayes.

The Board reviewed the June and July 2013 treasurer's reports. Because of the aforementioned discrepancies the June report had been tabled. Based on discussion of the bookkeeper's report, Jackie moved to approve the June bookkeeper's report. Barb seconded the motion. The motion passed with all ayes. Barb moved to approve the July treasurer's report. Matt seconded the motion. The motion passed with all ayes.

Julia Welzen presented the Director's report. Julia reviewed the circulation numbers for July 2013. The numbers are still lower than expected based on door count. Julia observed that there might be a problem with the way Polaris is reporting circulation numbers. Julia reported that Polaris system has been "tweaking" the "holds" system to speed up the time between a hold is placed and fulfilled. Julia reported that the Winings Trust distribution was received during the month of August. Participation in the computer classes was very good. Twelve people attended the eBay introduction class on August 24. Julia reported that the American Library Association has agreed to partner with government agencies to help provide information about the Affordable Care Act. Julia has requested that the Macon County Health Department assist by offering a non-biased program at the libraries. During Library Card Sign Up

month (September), the goal is to have 50 new registrations. The Zinio downloadable magazines subscriptions started on August 1. Julia attended town counsel meetings in both Argenta and Oreana.

There was no unfinished business.

There were several items of new business.

The Budget and Appropriations Ordinance 14-04 approval will need to be addressed at the September meeting. The notice did not get into the newspaper in time to have the meeting in August. The meeting to receive public comment will be held at 4:15 PM on September 23 at the Oreana location.

The board reviewed the FY2013 Annual report. The annual report for year 2013 was presented. The report showed that for each person in the library district, 8.5 items were checked out. Julia would like to set a goal of 11 or 12 per person. It was noted that the "value of service" for the library is \$2.91 for each \$1.00 of tax dollars put into the library.

The FY Per Capita Grant is ready to be filed. This money is used for children's materials and large print books.

The board discussed the Long Range Plan for 2013-2016. Under goal #2 for Oreana, the construction of a bike/walking trail from downtown Oreana to the library was modified to mention the start of the trail could be the school. Jackie mentioned that part of the justification would be that the Library is one of the evacuation points from the school should an emergency arise. The addition of such a trail would improve the safety of school children and other patrons walking or biking to the library. The possibility of recruiting a "Friends of the Library" group was added to the plan. The board will review the final draft at the September board of Trustees meeting.

There was no closed session.

There was no Miscellaneous Business.

Marsha moved that the meeting be adjourned at 5:52 PM. Ron seconded the motion. The motion passed with all ayes.

The regular board meeting will be on Monday September 23, 2013, at 4:30 PM at Oreana. There will be a Budget and Appropriations Ordinance Hearing – Monday September 23, 2013, at 4:15 pm at the Oreana Library.

Respectfully Submitted

Barbara Light