

Computer, Internet, and Wireless Network Acceptable Use Policy Argenta-Oreana Public Library District

Users of the Argenta-Oreana Public Library District's computers, Internet connection, and wireless networks must agree to comply with the following guidelines prior to using them.

The library district has no control over content on the Internet and is not responsible for what users view, whether it is voluntarily or involuntarily. Users are urged to be informed consumers and carefully evaluate information obtained and sent via the Internet. The library district is not responsible for damages, directly or indirectly, arising from the use of the library district's Internet connection or computers.

The library district reserves the right to restrict the use of bandwidth-intensive applications used by individual patrons to preserve sufficient bandwidth for library operations.

Users residing inside or outside the library district and also out of state are welcome to use the library district's computers free of charge.

Prohibited activities

Activities which are not allowed when using the library district's computers or wireless network include, but are not limited to:

- Any sort of illegal activity
- Viewing, sending, creating, downloading, or uploading of obscene or excessively violent content
- Harassment of any kind
- Misrepresenting themselves as another user, participating in fraud, hacking, or attempting to gain access or modify passwords or data belonging to others
- Disabling or changing the library district's security software or changing the operating system, software, or network settings
- Damage to the library district's computers, web sites, or networks

Participation in any of the prohibited activities will result in revocation of computer use privileges, and possibly being barred from the library buildings. In the event that a user participates in any of the prohibited activities, an incident report will be kept on file with the library district and may be shared with the Library Board of Trustees.

Instances of users viewing child pornography or using the library district's computers or accessing the wireless network for other illegal activities will be reported to the police immediately, and the computer user will be barred from all future use of the library district's computers or wireless network.

Time limits

Users are allocated computer time in two-hour blocks, if necessary. If no one is waiting, users may continue to use the computers. If there is a waiting list for computer use, users who have just finished a two-hour block of time, must wait for another session until those in line have had their turn.

Users who may need longer time limits due to testing, certifications, school work, etc. should speak to a staff member prior to using the computer so the time limits may be adjusted.

Anyone using the computers close to the end of the library's business day will be reminded by staff to save their work before we need to close the building.

Printing Documents

Computer users are responsible for the entire cost when printing documents. Those who need assistance with printing should speak to a staff member to avoid printing unneeded pages. The library charges .10 cents a page for black and white; and .25 cents for color pages.

Wireless Network Access Policy

Users are welcome to access the Argenta-Oreana Public Library District's wireless networks free of charge, providing that the user comply with the guidelines in this policy and not engage in prohibited activities. A library card or picture ID is not required to access the wireless network.

The library district cannot guarantee the availability, signal strength, or connection speed of the wireless networks, the availability of electrical outlets, or that staff will be able to assist the user in accessing the networks.

Use of the wireless networks is at the user's own risk. The library district is not responsible for any user damages while connected to its networks. The library district also assumes no responsibility for the safety of equipment, security, or data files resulting from connection the wireless network.

Computer users younger than 18 years old

Children younger than 11 years old must be accompanied by a parent or guardian to use the library district's computers. Computer users younger than 18 years old must have a permission form signed by a parent or legal guardian before Internet usage will be allowed.

Parents/legal guardians are responsible for their children's computer and Internet use, and should discuss appropriate behaviors and activities with them prior to computer usage.

Violations of the Computer, Internet, and Wireless Network Acceptable Use Policy will be reported to parents/legal guardians, and may result in revocation of computer, Internet, and/or wireless network usage or library privileges.

Appeal

Users who have had computer privileges revoked or have been barred from the library district due to violation of the Computer, Internet, and Wireless Network Acceptable Use Policy may appeal in writing to the Library Board of Trustees, who will address the issue in the monthly public meeting.

Adopted 9/27/2010

Revised 9/22/2014

Revised 11/16/2015