

**Minutes of the Meeting of  
Argenta-Oreana Public Library District  
Board of Trustees  
July 24, 2017 at Argenta**

**Public Hearing Meeting 4:15 PM**

The meeting was called to order at 4:15 PM by President John White. Library Board members present were Jackie Goepfinger, Ron Ioerger, Anna Mae Roberts and Barbara Light. Also in attendance was Donna Schaal, Library Director. This was a public hearing meeting for the Annual Budget and Appropriation Ordinance. There were no members of the public in attendance. There was no public comment.

**Regular Board Meeting 4:30 PM**

The meeting was called to order at 4:30 PM by President John White. Library Board members present were Jackie Goepfinger, Ron Ioerger, Matt Honnold, Anna Mae Roberts and Barbara Light. Also in attendance was Donna Schaal, Library Director.

There was one piece of correspondence. A patron wrote a letter to complain about the lawn at Argenta not being well maintained. John will reply to the patron.

The Board reviewed the minutes from the June 26 meeting. John noted that there was no time that the meeting adjourned. Ron moved to approve the minutes as corrected. Matt seconded the motion. The motion passed with all ayes.

The Board reviewed the July bill list. Anna Mae asked about bill number 9634 to Frontier. Donna explained that this is due to Frontier's online payment being turned back on and that the issues have been taken care of. Anna Mae asked about check number 9638 to Stoutenborough Insurance. Donna said that this is for building insurance. Jackie asked about check number 9651 to AOHS Cheerleaders. Donna said that this is for sponsorship. Matt asked about check number 9653 to Chris McBrien. Donna replied that this was for the story teller during the summer reading program. Donna also mentioned that check number 9662 to Sound Bits was also part of the summer reading program. Anna Mae asked about check number 9669 to Stoutenborough Insurance. Donna answered that this was for board liability insurance. Matt moved to approve the bill list. Anna Mae seconded the motion. The motion passed with all ayes.

The Board reviewed the June Bookkeeper's report. Matt said he found no irregularities. Ron moved to approve the June Bookkeeper's report. Jackie seconded the motion. The motion passed with all ayes.

The Board reviewed the June treasurer's report. Matt reported that his report agreed with the bookkeeping report. Jackie moved to approve the June treasurer's report. Ron seconded the motion. The motion passed with all ayes.

Donna Schaal presented the director's report. Donna reviewed the circulation numbers for July. The circulation numbers were up primarily due to the participation in the Summer Reading Program. Donna reported that Caroline left on 7/7/2017. Charla also resigned. Her last day was 7/14/2017. Brad Irwin has accepted the position of Assistant Director/Adult Services Librarian. Donna reported that she will evaluate the needs of the library before she fills the vacant part time position. Donna reported that the repairs have been made to the outside of the Argenta building. Aaron and Doyle Klepzig repaired 3 lights at the Oreana building. The fax machine at Argenta was not operational and has been replaced. Donna reported on attendance at several programs at the library. She reported that to date there were 130 children participating in the Summer Reading Program. Donna reported on several meetings/events that she attended.

There was no old business.

There were several items of new business.

1. The board reviewed Ordinance 18-01 Building and Maintenance Levy for FY2018. Anna Mae moved to approve the Ordinance as presented. Ron seconded the motion. The motion passed with all ayes.

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2. The board reviewed Ordinance 18-02 Budget and Appropriations for FY2018. Matt moved to approve the Ordinance as presented. Barbara seconded the motion. The motion passed with all ayes.
3. The board discussed potential parking problems at the Argenta location. On several occasions, the side parking spots have not been available to patrons. The owners of those cars have been asked not to park in the Library parking lot. The board decided to see if the problem is resolved.
4. John asked for volunteers from the trustees to review the fiscal year minutes and other documents from the last year. (Secretary's Audit – 75 ILCS 16/30-65). Jackie and Matt will review the minutes and applicable documents by the August board meeting.

There was no Miscellaneous business.

The next meeting will be on Monday, August 28, 2016, at 4:30 PM at the Argenta Building.

A motion to adjourn was made by Matt. Ron seconded the motion. The motion passed with all ayes. The meeting was adjourned at 5:32 PM.

Respectfully submitted,

Barbara Light