

**Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees**

July 23, 2018 4:15 PM at Oreana (Public Hearing Meeting)

The meeting was called to order at 4:15 PM by Vice President Jackie Goeppinger. Library Board members present were Anna Mae Roberts, Matt Honnold and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Bradley Irwin, Assistant Director. Trudy Smith was also in attendance. There were no members of the public in attendance. There was no public comment.

July 23, 2018 4:30 PM at Oreana

The meeting was called to order at 4:30 PM by Vice President Jackie Goeppinger. Library Board members present were Anna Mae Roberts, Aaron Klepzig, Matt Honnold and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Bradley Irwin, Assistant Director. Trudy Smith was also in attendance.

Jackie administered the Oath of Office for Trustees to Trudy Smith.

There was no public comment. The board received a Thank You note from the Argenta In Motion group for the contribution made by AOPLD toward the Theater in the Park event in Argenta.

The Board reviewed the minutes from the June meeting. Anna Mae moved to approve the minutes as written. Trudy seconded the motion. The motion passed with all ayes.

The board reviewed April and May bill list. Aaron asked about check number 9963 to 4MC Corp. Donna said that it was to replace a light at Oreana. Matt asked about check number 9958 to Kavanagh, Scully, Sudow, White and Frederick. Donna said that it was for the lawyer's opinion regarding changes to the ETO policy.

The board reviewed the Bookkeeper's reports for April and May.

The board reviewed the Treasurer's reports for April and May.

Anna Mae moved to approve the bill list, Bookkeeper's report and Treasurer's report for April. Aaron seconded the motion. The motion passed with all ayes.

Barbara moved to approve the bill list, Bookkeeper's report and Treasurer's report for May. Aaron seconded the motion. The motion passed with all ayes.

The financial reports for June were not ready to review. Approval of June financials was tabled until the August meeting.

Donna Schaal presented the director's report. Donna reviewed the circulation numbers for June. Circulation numbers continue to be very good. Donna reported that the 1st installment of the FY2019 Levy from Macon County has been received. Donna reviewed several maintenance items. The Summer

Reading events have been very well attended with 597 adults and children attending events. Around 125 children are signed up for the Summer Reading program. Donna attended several meetings/events. Donna has added an upcoming calendar to her report.

There was one item of old business.

1. Sidewalk project. The sidewalk project is on hold as there were not the required number of bids submitted by the due date to apply for the Wining's grant. The Board requested that the Director draft a memo regarding the Intergovernmental Agreement to the Board of Trustees of the Village of Oreana.

There were four items of new business.

1. Ordinance 19-01 Building and Maintenance Levy for FY2019 – The board reviewed the Building and Maintenance Ordinance. Matt moved to approve the Ordinance as presented. Trudy seconded the motion. The motion passed with all ayes.
2. Ordinance 19-02 Budget and Appropriations for FY2019. Matt moved to approve the ordinance as presented. Anna Mae seconded the motion. The motion passed with all ayes.
3. Resolution of Lodge, Association or other Similar Organization – Gerber State Bank. The resolution states who can sign checks on behalf of the library. The board reviewed the resolution. Matt moved that the resolution be approved as presented. Barbara seconded the motion. The motion passed with all ayes.
4. Appointment of two trustees to review fiscal year minutes and other documents. (Secretary's Audit 75-ILCS 16/30-65). Matt and Aaron were appointed to review the FY minutes.

There was no Miscellaneous business.

Jackie asked for a motion to adjourn the meeting. Anna Mae moved to adjourn the meeting. Trudy seconded the motion. The motion passed with all ayes. Jackie adjourned the meeting at 5:37 PM.

The next board meeting will be on Monday August 27, 2018, at 4:30 PM at Oreana.

Respectfully submitted,

Barbara Light