

**Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
March 25, 2019 at Argenta**

The meeting was called to order at 4:30 PM by President John White. Library Board members present were Trudy Smith, Matt Honnold, Jackie Goeppinger, Aaron Klepzig and Barbara Light. Also, in attendance was Donna Schaal, Library Director and Brad Irwin, Assistant Director.

John administered the Oath of Office to new board member Linda Albert.

Jackie made a motion to move the board into closed session for discussion of Winings Trust (pending litigation) citing Open Meetings Act Exception 5 ILCS 120/2 (C)(11). Matt seconded the motion. The motion passed with all ayes. The board moved into closed session at 4:35 PM. The board moved out of closed session at 4:45 PM. Matt made a motion to send the offer encompassed in the memorandum of understanding to the church. Aaron seconded the motion. The motion passed with all ayes.

There was one piece of public correspondence. The Macon County Emergency Telephone System Board has notified AOPLD that the Oreana building does not have an address on the building. The director will work on a solution to the problem so that the building will comply.

The Board reviewed the minutes from the January meeting. Trudy moved to approve the minutes as presented. Matt seconded the motion. The motion passed with all ayes. The Board reviewed the minutes from the Special Meeting on March 14. Aaron moved to approve the minutes as presented. Jackie seconded the motion. The motion passed with all ayes.

The board reviewed the January bill list. Matt asked about check number 10182 to Mobile Beacon. Donna reported that this check was for the mobile hot spots that the library is currently using for internet back up. The board reviewed the February bill list. Matt asked about check number 10213 to King of Trees, Inc. Donna said that this is for snow removal at both buildings. Aaron asked about check number 10225 to Top Quality Roofing Company. Donna said that this was to address 2 leaks in Argenta.

The board reviewed the December, January and February Bookkeeper and Treasurer's reports.

Jackie moved to approve the December Bookkeeper and Treasurer's reports; the January bill list, Bookkeeper and Treasurer's reports; and the February bill list, Bookkeeper and Treasurer's reports. Linda seconded the motion. The motion passed with all ayes.

Donna Schaal presented the Director's report. Circulation numbers were good for both January and February. Of note, the Young Adult circulation numbers continue to go up. Donna reported the Library received the Replacement Tax from Friends Creek Township. She said that the Illinois State Library has notified AOPLD that they have been awarded the public per capita grant in the amount of \$5,172.50. The next book sale will be in Argenta April 22-25. Donna reported on the status of the E Rate grant. The Drop in Tech Support continues on Mondays and Tuesdays with Brad. The response to this service has been good. Donna briefly discussed the upcoming summer reading program. The theme is "It's Showtime @ Your Library". Donna attended several meetings and events.

In old business, Donna reported that there was nothing new happening with the sidewalk project.

There were two items of new business.

1. Statement of Economic Interest – Donna returned to the members of the board, receipts for 2019.
2. New Shelving Additions for Oreana-Donna presented the board with diagrams for shelving additions that would significantly increase the shelf space at Oreana. As previously presented by Brad, the shelves at the Oreana branch are nearing maximum capacity. In order to effectively display books additional shelving is needed. Donna obtained quotes for the shelf extensions. The board reviewed this information and agreed that additional shelving is

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necessary at Oreana. Aaron moved to authorize Donna to order shelving as described to the board in an amount not to exceed \$10,000. Part of this cost will come from a donation with the remainder from the Legacy Fund.

There was no miscellaneous business.

John asked for a motion to adjourn the meeting. Jackie moved to adjourn the meeting. Trudy seconded the motion. The motion passed with all ayes. John adjourned the meeting at 5:53 PM.

The next board meeting will be on April 29, 2019, at Argenta.

Respectfully submitted,

Barbara Light