

**Minutes of the Meeting of  
Argenta-Oreana Public Library District  
Board of Trustees  
September 30, 2019, 4:30 PM at Oreana**

The meeting was called to order at 4:30 PM by President John White. Library Board members were Trudy Smith, Linda Albert and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Bradley Irwin Assistant

Correspondence, communications, and public comments – The board received no correspondence and there was no public comment.

The Board reviewed the minutes from the August meeting. Trudy moved to approve the minutes as presented. Linda seconded the motion. The motion passed with all ayes.

The board reviewed the August bill list. Barbara asked about check number 10390 to Coast to Coast Solutions. Donna replied that it was for calendars. Donna explained that check number 10389 to Small Town Living was for the Oreana Christmas Parade.

The board reviewed the August Bookkeeper's report. Linda moved to approve the August bill list and the August Bookkeeper's report as presented. Barbara seconded the motion. The motion passed with all ayes. The August Treasurer's report was tabled until next month.

Donna Schaal presented the Director's report. Donna reviewed the circulation numbers for August. Donna reported that the library received a donation from Gerber state bank's employee jean day. She reported on the Book Club with 6 attendees and Story Time with 15 adults and children. Donna attended several events and meetings.

Old Business –

Donna gave an update on the current status of proposed annexations by the City of Decatur. Trudy made a motion to authorize Ross Munsterman (Attorney for AOPLD) to formally object to the annexation of proposed properties from the AOPLD to the City of Decatur. Linda seconded the motion. The motion passed with all ayes.

There were five items of new business.

1. FY2020 Public Per Capita requirements – The board reviewed and discussed Chapter 3 of Serving Our Public, "Personnel" as required by the statute.
2. FY2020 Public Per Capita requirements – The board reviewed and discussed Trustee Facts File, "Chapters 11, 12 & 13 as required by the statute.
3. FY2020 Public Per Capita requirements – The board reviewed and discussed Outreach and information supplied by DPLA as required by the statute.
4. Draft-Risk Management Plan. The board reviewed a draft of the proposed Risk Management Plan and will discuss further when the full board is present.
5. Security Camera for Children's Room in Argenta – Donna discussed the need an additional security camera in the Children's Room due to an ongoing problem with destruction of property in that area.

Miscellaneous – Donna discussed with the board the availability of Grants available for library remodeling and construction.

John asked for a motion to adjourn the meeting. Trudy moved to adjourn the meeting. Linda seconded the motion. The motion passed with all ayes. John adjourned the meeting at 6:13 PM.

The next board meeting will be on December 2, 2019, at 4:30 PM at Oreana.

Respectfully submitted,

Barbara Light