

**Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
October 28, 2019, 4:30 PM at Oreana**

The meeting was called to order at 4:30 PM by Vice President Jackie Goeppinger. Library Board members were Trudy Smith, Linda Albert, Matt Honnold, Aaron Klepzig and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Bradley Irwin, Assistant Director.

Correspondence, communications, and public comments – The board received a thank you from Think Outside the Barn (Farm Progress Show).

The Board reviewed the minutes from the September meeting. Trudy moved to approve the minutes as presented. Aaron seconded the motion. The motion passed with all ayes.

The board reviewed the September bill list. Aaron asked about check number 10399 to King of Trees. Donna explained that it was for tree work at Argenta. Matt asked about check number 10404 to NPD. Donna said that it was for books from a local author.

The board reviewed the August Treasurer's report. Barbara moved to accept the report as presented. Trudy seconded the motion. The motion passed with all ayes. The Board reviewed the September Bookkeeper's and Treasurer's reports. Matt moved to approve the September bill list, Bookkeeper's report and Treasurer's report as presented. Trudy seconded the motion. The motion passed with all ayes.

Donna Schaal presented the Director's report. Donna reviewed the circulation numbers for September. Donna reported that the library received an anonymous donation for audiobooks and YA fiction. The book sale collected over \$190. Donna reported that she has scheduled the annual staff meeting for December 13 at Oreana. She listed several maintenance items for both buildings. The new bookshelves in Oreana have been installed. She reported on the Book Club with 8 attendees and Story Time with several adults and children. Donna attended several events and meetings.

Old Business –

Construction grant update- Donna presented information from Architectural Expressions about costs to get a construction feasibility and estimate for updates at Argental. Matt moved to authorize a \$5,000 initial budget to study Argenta updates provided the information can be completed by the grant deadline. Trudy seconded the motion. The motion passed with all ayes.

There was one item of new business.

1. FY2020 Public Per Capita requirements – The board reviewed and discussed Trustee Facts Files" Chapters 14 and Appendices" as required by the statute.

Aaron left the meeting at 5:54 PM. Barbara left the meeting at 6:00 PM.

Miscellaneous – The board discussed the length of the board meetings.

Jackie asked for a motion to adjourn the meeting. Trudy moved to adjourn the meeting. Linda seconded the motion. The motion passed with all ayes. Jackie adjourned the meeting at 6:13 PM.

The next board meeting will be on December 2, 2019, at 4:30 PM at Oreana.

Respectfully submitted,

Barbara Light