

**Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees**

September 28, 2020, 4:30 PM at Oreana

The meeting was called to order at 4:31 PM by President John White. Library Board members present were Jackie Goeppinger, Trudy Smith, Linda Albert and Barbara Light. Aaron Klepzip joined the meeting at 4:38 PM. The members were present in person. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – There was no correspondence or public comment. There were no members of the public in attendance.

The Board reviewed the minutes from the August meeting. It was noted that the word “Citing” was misspelled. Trudy moved to approve the minutes as corrected. Linda seconded the motion. The motion passed with all ayes.

The board reviewed the July bill list. Linda asked about check number 10664 to Rivistas LLC. Donna explained that they are the supplier for all the magazine subscriptions for both buildings. Barbara asked about check number 10676 to B&B Glass. Donna said that this was for the new glass barriers at the circulation desks. The board reviewed the July Bookkeeper and Treasurer’s reports. Trudy moved to approve the July Bill list, Bookkeeper’s report and the Treasurer’s report as presented. Linda seconded the motion. The motion passed with all ayes.

The board reviewed the August bill list. John asked about check number 10690 to Coast to Coast Solutions. Donna explained that this was for marketing items for the Library. Barbara asked about check numbers 10702 and 10703 both to Herald & Review. Donna said that this was for newspaper subscriptions for both Argenta and Oreana. Aaron moved to approve the August bill list as presented. Trudy seconded the motion. The August Financial Reports and Treasurer’s report were tabled until next month.

Donna Schaal presented the Director’s report. Donna reviewed the circulation numbers for August. The numbers are less than last year but are starting to recover. Donna reported that AOPLD received the 3rd installment of the Macon County property taxes. This Library also received this year’s public per capita check. The per capita grant was fully funded this year. The Live & Learn Construction Grant has been received. Donna discussed some maintenance items for the buildings. The Cloud online books database has been added back to the AOPLD website. Book club was held 10 attendees. Donna attended 3 meetings. She will be attending a 5 week virtual cataloging course.

Old Business –

Update on Annexation Issue. Decatur is not negotiating regarding the annexed properties. The Library’s attorney indicates that the issue will now go to court.

New Business -

There were five items of new business.

1. FY2021 Per Capita requirements – Serving Our Public 4.0—Chapters 1-4. The board reviewed and discussed the assigned chapters as required by the Per Capita Grant rules.
2. Equipment purchases – The board discussed the purchase of a replacement machine for disc repair. Donna would like an automated system that is more efficient. The cost would be \$3,200 with the trade in of the Library’s old unit. Jackie moved to approve the purchase of the new repair unit. Trudy seconded the motion. The motion passed with all ayes.
3. Automated doors – tabled until next month
4. Election day, November 3, 2020 – after discussion, the board decided that the Library buildings should not be closed on Election day.
5. Election Information for 2021. The following board members are up for re election in 2021: John, Aaron, and Linda.

AOPLD Minutes

Miscellaneous – there was no miscellaneous business

John asked for a motion to adjourn the meeting. Trudy moved to adjourn the meeting. Aaron seconded the motion. The motion passed with all ayes. John adjourned the meeting at 6:08 PM.

The next board meeting will be on October 26, 2020, at 4:30 PM at Oreana.

Respectfully submitted,

Barbara Light