

**Minutes of the Emergency Meeting of
Argenta-Oreana Public Library District
Board of Trustees**

November 18, 2020, 4:30 PM via Zoom

The meeting was called to order at 4:30 PM by President John White. Library Board members present were Jackie Goepfinger, Trudy Smith, Linda Albert and Aaron Klepzig. All members were present via Zoom. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

There were no members of the public in attendance.

The Board reviewed the Tier 3 Mitigation instructions from the Governor and information provided by Donna on actions taken from other local libraries. Considerable discussion was held on whether or not we would offer curbside only or a blended approach for those wanting to come in and utilize the computers or other services we provide in-house.

Donna addressed one concern from the staff about offering curbside service after dark. It was agreed that the entryway in Oreana could be utilized as a pass through point to the patron if the staff did not feel comfortable with meeting the patron in the parking lot. However, in Argenta, the interior door of the entryway did not get re-keyed when the locks were changed years ago. Donna was directed to get the interior door re-keyed to match the exterior door so the option of utilizing the Argenta entryway as a pass through would be available.

After discussion a motion was made by Aaron and seconded by Linda to offer a blended service – encouraging patrons to choose curbside while still allowing our in-house services. Computer usage was limited to only 30 minutes. Also, we will enforce the mandatory masks policy for everyone. A roll call vote was taken. The motion passed with all ayes.

John asked for a motion to adjourn the meeting. Trudy made the motion and it was seconded by Jackie. John adjourned the meeting at 5:14 PM.

Respectfully submitted,

Donna Schaal