

**Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
March 29, 2021, 4:30 PM at Oreana (In Person and Via Zoom Meeting)**

The meeting was called to order at 4:38 PM, by President John White (via Zoom). Library Board members present were Jackie Goepfing (via Zoom), Trudy Smith (via Zoom), Linda Albert (via Zoom), Matt Honnold (via Zoom), and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – The Library received a thank you letter from Argenta Ice Fest for participation in the 2021 event. There were no members of the public present.

The Board reviewed the minutes from the January 25th meeting. It was noted that Donna explained that check #10806 was written to Atlas Lock for rekeying. She did not question the check. Trudy moved to approve the minutes as corrected. Matt seconded the motion. The motion passed with all ayes.

The board reviewed the January bill list. Jackie asked about check number 10827 to University of Illinois at Springfield. Donna explained this check was voided and replaced with check number 10830. Jackie asked about check number 10831 to Argenta in Motion for the Future. Donna said that this was for the Library's ice sculpture at the festival. The board reviewed the January Bookkeeper and Treasurer's reports. Jackie moved to approve the January Bill list, Bookkeeper's report and the Treasurer's report as presented. Linda seconded the motion. After a roll call vote, the motion passed with all ayes.

The board reviewed the February bill list. Barbara asked about check numbers 10848 and 10859 to Findaway and Findaway World LLC. Donna explained that this is the same company. They are used to purchase "play away" books. Matt asked about check number 10856 to King of Trees Inc. Donna said that this was for snow plowing at both locations. The board reviewed the February Bookkeeper and Treasurer's reports. Linda moved to approve the February Bill list, Bookkeeper's report and the Treasurer's report as presented. Barbara seconded the motion. After a roll call vote, the motion passed with all ayes

Donna Schaal presented the Director's report. Donna reviewed the circulation numbers for January and February. The overall numbers are less than last year but are recovering. Donna pointed out that the Young Adult circulation numbers are close to pre COVID levels. Donna reported that the library received the annual Friends' Creek Township replacement tax distribution. There were several building issues. Argenta was having difficulty with the security panel and with the wifi network. Also, in Argenta, there are ceiling tiles that need replacement and a blower on the furnace had an issue. The flagpole at Argenta has damaged clips. The Oreana location had an issue with a possible leak and some weather stripping damaged from the ice storm. All of these issues are being addressed. Donna described several new services now offered by AOPLD. Donna is looking into costs to upgrade the meeting rooms with cameras. The February Book Club meetings was held with 7 attendees. Donna attended several meetings.

Old Business –

Sidewalk at Oreana- Progress toward a sidewalk is being made, but there needs to be a legal description of the area before the Library can move forward on the project. Ed Flynn recommended Dana Mann of Mann Engineering and Surveying. This needs to be done to mark the easement on the property. Matt moved to authorize spending not more than \$2,500 to proceed with a survey to satisfy the legal requirements. Trudy Smith seconded the motion. After a roll call vote, the motion passed with all ayes.

New Business -

There were 2 items of new business.

1. Update on Argenta/Oreana Grant – Donna gave an update on the status of the grant for work on both locations. The project is proceeding to the bid phase.
2. Statements of Economic Interest – Donna distributed the statements to the board members. These documents must be updated annually.

AOPLD Minutes

Miscellaneous Business-

1. Donna discussed colors for the roof on the Argenta front and entryway.

John asked for a motion to adjourn the meeting. Jackie moved to adjourn the meeting. Matt seconded the motion. The motion passed with all ayes. John adjourned the meeting at 6:20 PM.

The next board meeting will be on April 26, at 4:30 PM at Oreana.

Respectfully submitted,

Barbara Light