

**Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
April 26, 2021, 4:30 PM at Oreana (In Person and Via Zoom Meeting)**

The meeting was called to order at 4:32 PM, by President John White. Library Board members present were Jackie Goeppinger, Trudy Smith (via Zoom), Linda Albert, Matt Honnold, and Barbara Light. Aaron Klepzig joined the meeting at 4:45 PM. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – There was no correspondence or public comment. There were no members of the public present.

The Board reviewed the minutes from the March 29th meeting. Matt moved to approve the minutes as presented. Matt seconded the motion. The motion passed with all ayes.

The board reviewed the March bill list. Matt asked about check number 10874 to Dollar General. Donna explained that the library has a credit card to Dollar General for incidental expenses. Linda asked about check number 10874 to King of Trees. Donna said that this was the final bill for snow plowing at both locations. Jackie asked about check number 10880 to Findaway. Donna explained that this was for Playaway books. Matt moved to approve the bill list as presented. Linda seconded the motion. After a roll call vote, the motion passed with all ayes. Matt requested that the March Bookkeeper's report and Treasurer's report be tabled until the May meeting.

Donna Schaal presented the Director's report. Donna reviewed the circulation numbers for March. Donna pointed out that the circulation for Children's books is still down but is starting to recover. The Library on the Go /Cloud numbers are up, but not as much as Donna had expected. Donna reported that the Book Sale has raised \$570.00 so far. She has contacts to dispose of the books remaining after the sale has concluded. There were two building issues. The exhaust fan at Argenta has been replaced. The front gutters in Oreana are leaking. These will be sealed. Donna noted that the quarantining of book deliveries has been stopped per new CDC guidelines. The mask, social distancing, hand sanitizing and daily cleaning policies will continue for now. The staff is working on inventory and disc cleaning. April Book Club meeting was held. Donna attended several meetings. She reported that she has been asked to serve on the Illinois Library Association committee for Public Policy. Donna explained that she believes that it is important to have a voice for the small public libraries on this committee.

Old Business –

Sidewalk at Oreana- The library has received the required legal description of the sidewalk property. Topflight will address this issue at their next board meeting. After approval from Topflight the building of the sidewalk can proceed.

New Business -

There were 4 items of new business.

1. Staff Compensation for FY2022- John asked for a motion to move to closed session citing Illinois statute 5 ILCS 120/2 (c). Aaron made a motion to move to closed session. Matt seconded the motion. The motion passed with all ayes. The board moved into closed session at 5:16 PM. The board came out of closed session at 5:36 PM. Matt moved to approve the compensation package number 1 with one change. Trudy seconded the motion. After a roll call vote, the motion passed with all ayes.
2. Update on Argenta/Oreana Grant-The architectural drawings are not back yet. The board discussed the project and timing and will look at starting the bid process in October or November.
3. Finance Committee- Matt and Aaron have agreed to continue to sit on the Finance Committee. Donna is also a member of this committee
4. Personnel Committee-John, Jackie and Trudy will serve on the Personnel Committee. Donna is also a member of this committee.

Miscellaneous Business-there was no Miscellaneous Business

AOPLD Minutes

John asked for a motion to adjourn the meeting. Aaron moved to adjourn the meeting. Matt seconded the motion. The motion passed with all ayes. John adjourned the meeting at 5:53 PM.

The next board meeting will be on Monday May 24, at 4:30 PM at Oreana.

Respectfully submitted,

Barbara Light