

**Minutes of the Meeting of  
Argenta-Oreana Public Library District  
Board of Trustees  
June 28, 2021, 4:30 PM at Oreana (In Person)**

The meeting was called to order at 4:31 PM, by President John White. Library Board members present were Jackie Goeppinger, Trudy Smith, Linda Albert, Matt Honnold, Aaron Klepzig and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – There was no correspondence or public comment. There were no members of the public present.

The Board reviewed the minutes from the May 24th meeting. Jackie stated that she did not make the motion to retain the present Board officers. The record will be corrected. Aaron moved to approve the minutes as corrected. Linda seconded the motion. The motion passed with all ayes.

The board reviewed the May bills. John asked about a check to United States Treasury and Illinois Department of Revenue. Donna explained that this was for employee FICA withholding. Matt asked about check number 10936 to Doyle Klepzig. Donna said that this was for wiring for the automatic doors. The Board reviewed the Bookkeeper's and Treasurer's reports for May. Jackie moved to approve the May bills, Bookkeeper's report and Treasurer's report as presented. Linda seconded the motion. After a roll call vote, the motion passed with all ayes.

Donna presented the Director's Report. Donna reviewed the circulation numbers for May. Donna pointed out that the circulation for Children's books is still down but is starting to recover. The rest of the circulation numbers are back to pre-pandemic levels. Donna recapped the trust fund income for the year. She reported that the library received support for the summer reading program from local merchants in the form of coupons and cash contributions. Donna reported that the library has received the public per capita reward letter. The library should receive these funds this fall. The library received another donation from Sue Byers in memory of her aunt, Avis Heinz. This will be the final donation from that source as the account is being closed. Donna stated that the automatic doors at Oreana have been installed. The Book club had 11 attendees. The summer reading program is going well. There have been 169 attendees. Donna attended several meetings.

**Old Business –**

Sidewalk at Oreana- Donna gave an update on the status of the sidewalk project.

Tree/brush clearing- The board reviewed bids to remove necessary brush and limbs for the sidewalk area. Matt moved to approve the bid from Romer Brothers for no more than \$5,000 for brush and tree work with funds to be taken from the Insurance and Liability Fund. Jackie seconded the motion. After a roll call vote, the motion passed with all ayes.

**New Business -**

There were 3 items of new business.

1. From the Finance Committee: Working Budget for FY2022 – The board reviewed the working budget presented by the Finance Committee. Matt moved to approve the Working Budget for FY 2022 as presented. Trudy seconded the motion. After a roll call vote, the motion passed with all ayes.
2. Review of Closed Minutes – Barbara reviewed the closed minutes for the past year and reported that all closed sessions were conducted under 5ILCS 120/2 (c) (1) Personnel and the minutes should remain closed.
3. Financial Review – May, Cocagne & King, P.C. – Donna asked if the board wanted to continue to have May, Cocagne & King do an annual financial review of AOPLD. Donna stated that this is not a state requirement, but rather a review of financial practices. The board discussed the suggestion. Aaron moved to have Donna engage May, Cocagne & King to do a financial review at a cost of \$2,300. Jackie seconded the motion. The motion passed with all ayes.

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Miscellaneous Business-there was no Miscellaneous Business

John asked for a motion to adjourn the meeting. Matt moved to adjourn the meeting. Aaron seconded the motion. The motion passed with all ayes. John adjourned the meeting at 5:51 PM.

The next board meeting will be on Monday July 26, at 4:15 PM at Argenta.

Respectfully submitted,

Barbara Light