

**Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
May 24, 2021, 4:30 PM at Oreana (In Person and Via Zoom Meeting)**

The meeting was called to order at 4:32 PM, by President John White. Library Board members present were Jackie Goeppinger, Trudy Smith, Linda Albert (via Zoom), Aaron Klepzig and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – There was no correspondence or public comment. There were no members of the public present.

Oath of Office – John administered the oath of office to Linda and Aaron. Barbara administered the oath of office to John.

The Board officers were retained for another year. Board officers are: President – John White, Vice-President-Jackie Goeppinger, Treasurer-Matt Honnold and Secretary-Barbara Light.

The Board reviewed the minutes from the April 26th meeting. Trudy moved to approve the minutes as presented. Jackie seconded the motion. The motion passed with all ayes.

The board reviewed the March Financial and the March Treasurer's reports.

The board reviewed the April bills. Barbara asked about check number 10883 to Screen This. Donna explained that this was for AOPLD shirts. John asked about check number 10897 to Auto Owners Insurance. Donna said that this was for commercial property insurance for both buildings. Jackie asked about check number 10900 to Faronics. Donna explained that this was for protective computer software. Aaron asked about check number 10914 to Tica, Inc. Donna said that was to replace a faulty exhaust fan in Argenta. Jackie asked about check number 10915 to Mann Engineering & Surveying Inc. Donna said that this was for the survey required prior to installing the sidewalk. The board reviewed the April Financial and the April Treasurer's reports. Aaron moved to approve the March report and the April bills and reports as presented. Trudy seconded the motion. After a roll call vote, the motion passed with all ayes.

Donna presented the Director's Report. Donna reviewed the circulation numbers for April. Donna pointed out that the circulation for Children's books is still down but is starting to recover. The Library on the Go /Cloud numbers are up, but not as much as Donna had expected. The circulation number for the Young Adult books is up for the month. The book sale netted \$874.50, which is the best sale to date. The Oreana building will receive the new automated doors during on May 26. Donna and the staff have elected to continue the mask policy for the present time. The Book club had 7 attendees. The library is gearing up for the summer reading program. Donna attended several meetings. She reported that she has been asked to participate on the Literacy Grant Review Committee by the Illinois State Library.

Old Business –

Sidewalk at Oreana- Donna reported that we have the signed agreement from the railroad for the easement needed to construct the sidewalk.

New Business -

There were 4 items of new business.

1. Director evaluation and compensation for FY2022 – John requested a motion to put the board into closed session citing 5ILCS 120/2 (c) (1) Personnel. Jackie made a motion to move to closed session. Aaron seconded the motion. The motion passed with all ayes. The board went in to closed session at 5:18 PM. The board returned from closed session at 5:43 PM. Jackie made a motion to approve a compensation increase as discussed in closed session. Trudy seconded the motion. After a roll call vote, the motion passed with all ayes.
2. Non-Resident Fee Policy for FY2022 – The board reviewed the Non-Resident Fee Policy. Trudy moved to approve the policy as presented. Jackie seconded the motion. The motion passed with all ayes.
3. Set date for FY2022 Budget and appropriation Ordinance 22-02 hearing. The board set a date of July 26 at 4:15 PM at the Argenta building.
4. FY2022 Budget and Appropriations Ordinance 22-02 Tentative – The board reviewed the tentative FY2022 Budget and Appropriations Ordinance 22-02.

Miscellaneous Business-the board discussed the possibility of having a Building Improvement and Maintenance Committee.

John asked for a motion to adjourn the meeting. Trudy moved to adjourn the meeting. Aaron seconded the motion. The motion passed with all ayes. John adjourned the meeting at 6:14 PM.

The next board meeting will be on Monday June 28, at 4:30 PM at Oreana.

Respectfully submitted,

Barbara Light