

**Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
August 30, 2021, 4:30 PM in person meeting in person at Argenta**

The meeting was called to order at 4:31 PM by President John White. Library Board members present were Matt Honnold, Jackie Goeppinger, Linda Albert, Aaron Klepzig and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – Donna reported that she had several comments about the new sidewalk to the Oreana building.

The Board reviewed the minutes from the July 26 meeting. Matt moved to approve the minutes as presented. Linda seconded the motion. The motion passed with all ayes.

The Board reviewed the minutes from the special board meeting on August 12. Jackie moved to approve the minutes as presented. Barbara seconded the motion. The motion passed with all ayes.

The Board reviewed the June bills. Linda asked about check number 10949 to GJ Builders Hardware. Donna explained that this was the total bill for the automated doors at Oreana. Jackie asked about a debit to Elenco. Donna said that this was for “parts” that had been lost to a children’s kit. Linda asked about check number 10961 to West Frankfurt Public Library. Donna reported that this was for a lost book. Matt asked about check numbers 10957 and 10958 both to Overdrive. Donna explained that this was for our Standard Overdrive and Overdrive Advantage. The board reviewed the June Bookkeeper’s reports and the June Treasurer’s report. Jackie moved to approve the June bills, the June Bookkeeper’s reports and the June Treasurer’s reports as presented. Linda seconded the motion. After a roll call vote, the motion passed with all ayes.

Donna Schaal presented the Director’s report. Donna reviewed the circulation numbers for July. Donna reported that the circulation in children’s books is back up. Donna reported that the library received the 2nd installment of the Macon County levy. She also reported that the library received the 1st installment of the DeWitt County levy. The library received the Winings Trust. Tina and Donna applied for a grant from the Illinois State Library. These grants should be awarded by October. Donna reported on the progress of the Oreana sidewalk project. Donna reported on maintenance items at both buildings. The final Summer Reading numbers were: 507 adults and children attended some type of event during the program. The Book Club was held with 8 people attending. The quilting group will start meeting in Oreana again. Donna attended several meetings.

Old Business –

Update on the Argenta Entryway Bid Documents – information has gone to the architect. Donna anticipates that the board will be opening bids documents at the September meeting

There were four items of new business.

1. By-Laws Review (remote attendance policy) - the board will review the policy with suggested changes to the By Laws. Matt moved to approve the policy with proposed changes. Jackie seconded the motion. The motion passed with all ayes. The remote attendance policy will be further discussed later.
2. Secretary’s Audit/ Annual report – The board reviewed the information. The board president and secretary signed off on the documents.
3. Illinois Public Library Annual Report – Donna provided a recap of the Annual report that is submitted to the state. The board president and secretary signed off on the documents.
4. Ordinance 22—03 - Levy - The board reviewed the levy documents. Matt moved to approve Ordinance 22-03 Levy of Taxes for the current fiscal year for Argenta Oreana Public Library District ending June 30, 2022. Aaron seconded the motion. After a roll call vote, the motion passed with all ayes.

AOPLD Minutes

John asked for a motion to adjourn the meeting. Aaron moved to adjourn the meeting. Matt seconded the motion. The motion passed with all ayes. John adjourned the meeting at 5:54 PM.

The next board meeting will be on September 27, 2021, at 4:30 PM at Argenta.

Respectfully submitted,

Barbara Light