

**Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
April 25, 2022, at Oreana**

The meeting was called to order at 4:32 PM, by Vice President Jackie Goeppinger. Library Board members present were Aaron Klepzig, Linda Albert, Trudy Smith, Matt Honnold and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – There was no correspondence or public comment. There were no members of the public present.

The Board reviewed the minutes from the March 28 meeting. It was noted that there was an error describing the Summer Reading program. The sentence should read “The theme this year is “Read beyond the Beaten Path.” Trudy moved to approve the minutes as corrected. Linda seconded the motion. The motion passed with all ayes.

The board reviewed the February Financial report and Treasurer’s report.

The board reviewed the March bills. Barbara asked about check number 11195 to King of Trees. Donna explained that this was for snow plowing. Aaron asked about check number 11207. Donna said that this natural gas supplier. We are in a consortium with the Decatur Greater Area Chamber of Commerce to bulk purchase natural gas and electricity. Linda asked about a debit to Zoom. Donna explained that this is the monthly fee for online meetings. Jackie asked about a debit to GoDaddy. Donna reported that this is the annual renewal bill for the Library’s web service. Aaron moved to approve the February Financials and Treasurer’s report and the March bills, Financials and Treasurer’s report as presented. Trudy seconded the motion. After a roll call vote, the motion passed with all ayes.

Donna presented the Director’s Report. Donna reviewed the circulation numbers for March. Donna noted that the circulation is still down. She reports that other libraries are experiencing the same drop in circulation. Donna reported that the Library received the grant reimbursement from the State of Illinois for our new tables. She explained that due to the latest census numbers, the State Library believes that the population number for our district is down 40%. Donna discovered that much of the area served by AOPLD was not included in these numbers. She reported this discrepancy to the State Library. The Library has received bills from Interior Specialty and Architectural Expressions for the Argenta entry project. The Library received the replacement tax from Friends Creek Township. Donna reported on two maintenance items. The books sale is going well. Donna attended several meetings.

Old Business –

1. Update on the entryway at Argenta – the project is progressing. There have been delays due to supply chain issues.

New Business -

There were 4 items of new business.

1. Debit/credit card policy – the board reviewed the revised Debit /credit card policy. (a change was needed due to the policy of Square regarding minimums for transactions) Matt moved to approve the amended policy. Aaron seconded the motion. The motion carried with all ayes.
2. Staff compensation FY2023 – Matt made a motion to move into closed session citing Open Meetings Act Exception 5 ILCS 120/2 (c) (1) – personnel. Barbara seconded the motion. The motion passed with all ayes. The board moved into closed session at 5:18 PM. The board returned from closed session at 5:41 PM. Matt moved to approve the package for staff compensation FY 2023 as discussed in closed session. Trudy seconded the motion. After a roll call vote, the motion passed with all ayes.
3. Finance committee – Matt, Aaron and Donna will serve on the FY2023 Finance Committee.
4. Personnel committee – Jackie, John and Trudy will serve on the FY 2023 Personnel Committee

AOPLD Minutes

Miscellaneous Business- None

Jackie asked for a motion to adjourn the meeting. Aaron moved to adjourn the meeting. Linda seconded the motion. The motion passed with all ayes. Jackie adjourned the meeting at 5:47 PM.

The next board meeting will be on Monday May 23, 2022, at 4:30 at Oreana.
Respectfully submitted,

Barbara Light