

**Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
August 29, 2022, at Argenta Library**

The meeting was called to order at 4:31 PM by President John White. Library Board members present were Trudy Smith, Jackie Goeppinger, Matt Honnold, Linda Albert and Barbara Light. Aaron Klepzig joined the meeting at 4:37 PM. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – There was no correspondence or public comment. There were no members of the public present.

The Board reviewed the minutes from the July 25, 2022, meeting. It was noted that John White was not listed as in attendance for the business portion of the meeting. He was in attendance. The error will be corrected. Matt moved to approve the minutes as corrected. Linda seconded the motion. The motion passed with all ayes.

The board reviewed the bills for June. Jackie asked about check number 11284 to Elizabeth Swarthout. Donna explained that this was for "Paint With Liz" during the Summer Reading Program. Trudy moved to approve the bills as presented. Matt seconded the motion. After a roll call vote, the motion passed with all ayes. The Financial Reports and Treasurer's Report from June will be tabled until next month as there is a discrepancy in the Levy numbers. The bills, Financial reports and Treasurer's report for July were not available at the time of the meeting. The July bills, Financial reports and Treasurer's report for July will be tabled until next month.

Donna presented the Director's Report. Donna reviewed the circulation numbers for July. Donna noted that the circulation is still down, but that the numbers were starting to recover with the summer reading program. She reported that the Winings distributions has been received. The Library received its annual per capital grant in the amount of \$5,694.98. The amount is more than the previous year due to an increase in the formula used to calculate the amount of the grant. She noted that the population of the district has decreased according to the last census. Donna reported that the Library received the second Macon County Levy payment in the amount of \$21,525.09. Denise Klover has been hired to replace Katie. Donna is still waiting for the last bill to pay for the Argenta entryway. Donna reported on a maintenance issue with the gutters at the Oreana building. She reported on a meeting with CQI (vendor that works with the Chamber of Commerce members on gas and electricity rates). There will be significant increases in the gas and electric rates for next year. The company that does AOPLD's bookkeeping notified the Library of a cost increase for next year. Sean Ryan (Eagle Scout project) continues to work on the bricks and landscaping for the side of the entryway. There was one final summer reading event on August 3rd with 43 people attending. 48 reading logs were turned in for the month of June and 37 for the month of July. 9 people attended Book Club. The final summer reading numbers are: 573 adults and children attended some type of event in Argenta or Oreana. Donna attended several meetings. Donna reported on an employee discipline issue. Matt made a motion that the board move into closed session citing Open Meetings Act Exception – Personnel- 5 ILCS 120/2 (c) (1). The board moved into closed session at 5:04 pm. The board returned from closed session at 5:27 PM.

Old Business – There were no items of Old Business.

New Business -

There were 4 items of new business.

1. Ordinance 23-01 Building and Maintenance Levy for FY2023 – The board reviewed the Ordinance 23-01 Building and Maintenance Levy for FY2023. Linda moved to approve the Ordinance as presented. Matt seconded the motion. The motion passed with all ayes.
2. Ordinance 23-02 Budget and Appropriations for FY2023 - The board reviewed the Ordinance 23-02 Budget and Appropriations for FY2023. Trudy moved to approve the Ordinance as presented. Aaron seconded the motion. After a roll call vote, the motion passed with all ayes.
3. Secretary's Audit – Linda and Matt reviewed the minutes for the past year. There were two corrections/clarifications noted. These will be corrected.
4. Illinois Public Library Annual Report (IPLAR) – Donna presented highlights of the FY2022 Annual Report. This is a 150-question report required by the state.

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Miscellaneous Business- None

John asked for a motion to adjourn the meeting. Aaron moved to adjourn the meeting. Matt seconded the motion. The motion passed with all ayes. John adjourned the meeting at 6:07 PM.

The next board meeting will be on Monday September 26, 2022, at 4:30 at Argenta.

Respectfully submitted,
Barbara Light