

**Minutes of the Meeting of  
Argenta-Oreana Public Library District  
Board of Trustees  
June 27, 2022, at Oreana**

The meeting was called to order at 4:30 PM, by President John White. Library Board members present were Jackie Goeppinger, Matt Honnold, Aaron Klepzig, Trudy Smith and Linda Albert. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – There was no correspondence or public comment. There were no members of the public present.

The Board reviewed the minutes from the May 23rd meeting. Jackie moved to approve the minutes. Trudy seconded the motion. The motion passed with all ayes.

Jackie moved to approve the April bills, Financial reports and Treasurer's report. Linda seconded. After a roll call vote, the motion passed with all ayes.

The board reviewed the May bills. Donna explained to the board that the 3<sup>rd</sup> and 4<sup>th</sup> payments to Interior Specialty Construction had been processed. Check No. 11258 had been voided. This was for the change order in regards to the back entryway. AEX will be sending us another bill which will include the Change Order amount. Jackie asked about check no. 11262, 11263, and 11264 to Overdrive, Inc. Donna explained that Check No. 11262 was the actual platform that our e-content sits on; Check No. 11263 was for the content that we purchase and share with the entire consortium and Check No. 11264 was for the extra content that we purchase and that only our patrons can use. The bills do come separately and for accounting purposes it is easier to not put them together. Matt moved to approve the May bills. Trudy seconded. After a roll call vote, the motion passed with all ayes.

The May Financial and Treasurer's report was tabled until the July meeting.

Donna presented the Director's Report. Donna reviewed the circulation numbers for May. Donna noted that the circulation is still down but picking up since Summer Reading had started. Donna reported that we had received additional funds from the Winings trust and the Parr trust distribution. The Special Reserve Fund was closed on June 22, 2022. This fund had been created to support either a renovation or a new building. The money was used for the Argenta renovation. The entryway's roof had been installed. We have been approached by a young man in our community to help us with new landscaping for Argenta. He would like this to be his Eagle Scout project. Donna will be working with him on the specific details. Summer Reading has started and the June events were well attended including an adult event. The book club attendance was 12 people. Donna attended several meetings.

Old Business – there was no old business.

New Business -

There were 2 items of new business.

1. From the Finance Committee: Working Budget for FY2023 – The board reviewed the working budget presented by the Finance Committee. Matt moved to approve the Working Budget for FY 2023 as presented. Jackie seconded the motion. After a roll call vote, the motion passed with all ayes.
2. Financial Review – May, Cocagne & King, P.C. – Donna asked if the board wanted to continue to have May, Cocagne & King do an annual financial review of AOPLD. Donna stated that she had not yet received their quote for services. The board discussed the suggestion. Matt moved to have Donna engage May, Cocagne & King to do a financial review. Trudy seconded the motion. The motion passed with all ayes.

Miscellaneous Business- None

AOPLD Minutes

John asked for a motion to adjourn the meeting. Trudy moved to adjourn the meeting. Linda seconded the motion. The motion passed with all ayes. John adjourned the meeting at 5:57 PM.

The next board meeting will be on Monday, July 25, 2022, at 4:15 PM at Argenta.

Respectfully submitted, Donna Schaal