

**Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
September 26, 2022, at Argenta Library**

The meeting was called to order at 4:33 PM by President John White. Library Board members present were Trudy Smith, Jackie Goeppinger, Matt Honnold, and Linda Albert. Aaron Klepzig joined the meeting at 4:35 PM. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – There was no correspondence or public comment. There were no members of the public present.

The Board reviewed the minutes from the August 29, 2022, meeting. Trudy moved to approve the minutes. Matt seconded the motion. The motion passed with all ayes.

The board reviewed the Financial reports and Treasurer's report from June. The board reviewed the bills for July. Matt asked about check number 11307 to Rivistas, LLC. Donna explained that this was for our magazine subscription renewals. Aaron asked about check number 11313. Donna explained that GFL is the new trash company for both Argenta and Oreana. Since these are new garbage contracts, Oreana was set up for monthly and Argenta for quarterly. Donna is working with the company to consolidate the two bills into one statement. Matt asked about check number 11315 to Doyle Klepzig. Donna explained that this was for the sidewalk in front of Argenta's new entryway. Footings were needed to ensure that the drainage would be away from the building. The board reviewed the Financial reports and Treasurer's report from July. The board reviewed the bills for August. Matt asked about check number 11341 to GFL. Donna said that it should be the last separate bill from them. The board tabled the Financial reports and Treasurer's report from August. Linda moved to approve the Financial reports and Treasurer's report from June, and the bills, Financial reports and Treasurer's report from July, and the bills for August, as presented. Aaron seconded the motion. After a roll call vote, the motion passed with all ayes.

Donna presented the Director's Report. Donna reviewed the circulation numbers for August. Donna noted that the circulation was holding its own in comparison to last year's numbers. Donna reported that the Library received the third Macon County Levy payment in the amount of \$76,889.03. We received a \$60.00 donation for Elinor Heinz. The documentation for the Financial Review has been submitted. The last bill to ISC has been paid. Donna will be submitting the Final Report to the Illinois State Library. Detection Security has re-zoned the front door of Argenta so that employees can enter and exit the building through the new entryway, if needed. Sean Ryan (Eagle Scout project) has added plants and rocks to the landscaping of Argenta. We have continued to hold small adult and children's events and crafts to encourage patronage of the library. A new manga drawing class was arranged and 10 people attended. There will be another next month. 6 people attended Book Club. Donna attended several meetings.

Old Business – There were no items of Old Business.

New Business -

There were 4 items of new business.

1. Ordinance 23-03 Levy for FY2023 – The board reviewed the Ordinance 23-03 Levy for FY2023. Matt moved to approve the Ordinance as presented. Linda seconded the motion. After a roll call vote, the motion passed with all ayes.
2. The board reviewed the Freedom of Information Act policy. A few changes were made to keep the document current. Trudy moved to approve the Freedom of Information Act policy. Jackie seconded the motion. The motion passed with all ayes.
3. Election information – Donna passed out forms for Board of Trustee members that will be running for reelection in April, if desired. Donna will make packets available for any other interested persons at both front desks.
4. Public Per Capita requirements – Serving Our Public 4.0, Chapters 1-4 were discussed.

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Miscellaneous Business-There were 2 items in miscellaneous business. The first was to ask the board to consider a request by Argenta in Motion for a donation to the new sign that is being constructed on the edge of Argenta. Donna will add this to next month's agenda. John wanted to have a beginning discussion on the topic of book banning and whether or not the board needed to formulate a response. Donna reminded the board that we already have a Collection Management policy and that there is a section in there that deals with book banning. Donna will add this topic to next month's agenda so that the policy can be reviewed in more detail.

John asked for a motion to adjourn the meeting. Aaron moved to adjourn the meeting. Jackie seconded the motion. The motion passed with all ayes. John adjourned the meeting at 6:21 PM.

The next board meeting will be on Monday October 24, 2022, at 4:30 at Argenta.

Respectfully submitted,
Donna Schaal