

**Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
October 24, 2022, at Argenta Library**

The meeting was called to order at 4:30 PM by President John White. Library Board members present were Trudy Smith, Jackie Goeppinger, Matt Honnold, and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Sara Burgener of May, Cocagne & King presented the FY 2022 Financial Review to the board. Each member of the board was given a copy of the Review.

Correspondence, communications, and public comments – There was no correspondence or public comment. There were no members of the public present.

The Board reviewed the minutes from the September 26, 2022, meeting. Trudy moved to approve the minutes as presented. Matt seconded the motion. The motion passed with all ayes.

The board reviewed the August 2022 Financial Reports and Treasurer's Report. Barbara moved to approve the reports as presented. Trudy seconded the motion. After a roll call vote, the motion passed with all ayes. The board reviewed the September 2022 bills. Matt asked about check number 11360 to Capital One Trade Credit. Donna explained that this was for Menards. Matt asked about check number 11366 to Kups & Kones. Donna said that this was part of the Summer Reading program. Trudy asked about payment to Zazzle. Donna explained that this was for a new stamper used to identify the Library during the Library Crawl. Trudy asked about payment to Hit Trophy. Donna said that this was for a plaque for the completed entryway which is a requirement of the construction grant. The board reviewed the September 2022 Financial Reports and Treasurer's Report. Jackie moved to approve the reports as presented. Matt seconded the motion. After a roll call vote, the motion passed with all ayes.

Donna presented the Director's Report. Donna reviewed the circulation numbers for September. The circulation numbers are starting to rebound. Adult and children's numbers were both up. Donna reports that the library received the fourth Macon County levy deposit in the amount of \$20,655.75. The library received several donations in memory of Eileen Sleeth. The funds were used to purchase children's books. Donna announced that the book sales brought in over \$600.00. Donna recapped the final business with ISC (finishing the Argenta entry project). There were several maintenance items at both buildings. Donna reported on 3 programs that were held at the libraries. Book club was held with 8 people attending. Donna attended several meetings. Of particular interest was the Public Policy Committee for the ILA. Donna gave a presentation requesting the ILA to support some changes in the way the levy money can be divided. This change would not increase taxes, but would allow libraries more flexibility in the way the levy monies are divided. Donna reported that Christy will be leaving the library staff.

Old Business – There were two items of old business

1. Review of the Collection Development Policy – the board reviewed and discussed the Collection Development Policy. The board requested that on page 2 the word complaint be replaced with the word concern. Jackie moved to approve the policy as amended. Trudy seconded the motion. The motion passed with all ayes.
2. Donation to AIM – The library has been asked to donate to a fund to have an electronic information sign across from Casey's in Argenta. This would be a public information sign sponsored by AIM. The board discussed donating \$200.00 toward the sign. Matt moved to approve the donation. Trudy seconded the motion. After a roll call vote, the motion passed with all ayes.

New Business -

There were three items of new business.

1. Additional IMRF payment – The board discussed an additional IMRF payment for unfunded liability. Matt moved to take \$35,000 from our IMRF fund to make a payment to IMRF for future unfunded liability. Trudy seconded the motion. After a roll call vote, the motion passed with all ayes.
2. Public Per Capita requirements – The board reviewed Serving Our Public 4.0; chapters 5-9 as required to qualify for the Public Per Capita funds.
3. Staff End of Year Bonuses – The board reviewed proposed Year End Bonuses for the Staff. After discussion the board approved the bonuses as amended.

Miscellaneous Business- There was no Miscellaneous Business

John asked for a motion to adjourn the meeting. Jackie moved to adjourn the meeting. Trudy seconded the motion. The motion passed with all ayes. John adjourned the meeting at 6:19 PM.

The next board meeting will be on Monday December 5, 2022, at 4:30 at Argenta.

Respectfully submitted,
Barbara Light