

**Minutes of the Meeting of  
Argenta-Oreana Public Library District  
Board of Trustees  
March 27, 2023, at Oreana Library**

The meeting was called to order at 4:30 PM by President John White. Library Board members present were Trudy Smith, Linda Albert, Jackie Goeppinger, and Aaron Klepzig. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – AOPLD received a thank you from Argenta in Motion regarding the ice sculpture that we had purchased for Ice Fest 2023. There were no members of the public present.

The Board reviewed the minutes from the January 30, 2023, meeting. Trudy moved to approve the minutes as presented. Linda seconded the motion. The motion passed with all ayes.

The board reviewed the December 2022 Bookkeeper's and Treasurer's reports. Aaron asked a question regarding the Argenta entryway and whether or not all payments have been addressed. Donna stated that all vendor payments have been paid. Jackie moved to approve the December 2022 Bookkeeper's and Treasurer's reports as presented. Trudy seconded the motion. After a roll call vote, the motion passed with all ayes. The board reviewed the January 2023 bills. Aaron asked about Check No. 11466 to GFL Environmental. Donna explained that this was a quarterly bill for both buildings for trash and recycling. Jackie asked about the debit transaction to Minuteman UPS. Donna explained that this company provides the battery needed to run the Uninterrupted Power Supply for the security cameras. Aaron asked about Check No. 11476 to Tylex. Donna stated that this company provides our gas for the buildings. Aaron asked about the Zoom payment. Donna stated that Zoom has been cancelled. The board reviewed the January 2023 Bookkeeper's and Treasurer's reports. Linda moved to approve the January 2023 bills, Bookkeeper's and Treasurer's reports. Jackie seconded the motion. After a roll call vote, the motion passed with all ayes. The board reviewed the February 2023 bills. John asked about the debit transaction with Oriental Trading. Donna explained that this is an online vendor that provides craft materials and incentives for library programming. Donna mentioned that the debit to Josten's is for the high school yearbook ad. John asked about Check No. 11489 to Tylex. Donna confirmed that it is our gas supply company. Donna asked that the February 2023 Bookkeeper's and Treasurer's reports be tabled until next month. Trudy moved to approve the February 2023 bills. Aaron seconded the motion. After a roll call vote, the motion passed with all ayes.

Donna presented the Director's Report. Donna reviewed the circulation numbers for January and February. She noted the numbers are up 7% overall. The e-Rate grant has been submitted and we are wave ready which means that we are just awaiting July 1 for funding to begin. Penguin Random House has purchased the Playaway product and hopefully this will mean they will be expanding the quality and quantity of items available for purchase. A mini staff meeting was held on March 13 to discover who duties are whose and to begin discussing Summer Reading. The staff would like to continue meeting when it is warranted. Denise was sent to the Illinois Youth Services Institute in Bloomington. There were several repairs made to the building with the most significant being the replacement of the hot water heater in Oreana. Book club was held with 10 people attending both in February and March. February's and March's adult crafts were well attended. February and March's children's activities, which included take & makes, crafts and story time, were very well attended. Donna attended several meetings. Donna explained the new law regarding vacation time. This law effects only one of our employees. It starts in January of 2024. Donna mentioned a new bill that is being considered will address book banning. She will keep the board posted on whether or not it passes.

**Old Business –**

Donna updated the board on 50 ILCS 70, the Decennial Committees on Local Government Efficiency Act. The board expressed their desire that this be done as soon as possible. Potential committee members were discussed. Donna will ask 2 people from the public to join this committee.

**New Business -**

There were four items of new business.

1. Statement of Economic Interest – Donna supplied the board members with their forms. The forms are due at the county by May 1.
2. Donna reported that IMRF had sent out a statement (Market's Financial Effect on Employer Reserves) regarding the decrease in our investment account. We are currently down by 24%.

3. Freedom of Information Act policy – 2 changes were made to the current policy. The first was that Jesse White was listed as the Secretary of State. This was changed to Alexi Giannoulis. The second change was a recommendation from the PAC that a specific address, phone number and email be listed as to where an appeal should be filed. Aaron made a motion to accept the two changes. Jackie seconded the motion. The motion passed with all ayes.
4. Donna presented information regarding investing in Illinois Funds. After discussion, Donna will pursue to avenues of inquiry – the first is regarding current CD rates offered by Gerber and the second to continue researching Illinois Funds.

Miscellaneous Business- There was one item of Miscellaneous Business

1. Donna made the board aware that this fall marks the 20<sup>th</sup> anniversary of the opening of the Oreana building. After discussion, AOPLD will host some type of open house or party to mark the occasion.

John asked for a motion to adjourn the meeting. Linda moved to adjourn the meeting. Trudy seconded the motion. The motion passed with all ayes. John adjourned the meeting at 5:55 PM.

The next board meeting will be on Monday April 24, 2023, at 4:30 at Oreana.

Respectfully submitted,  
Donna Schaal