

**Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
May 22, 2023, at Oreana Library**

The meeting was called to order at 5:01 PM by President John White. Library Board members present were Trudy Smith, Linda Albert, Jackie Goeppinger, Matt Honnold, and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Oath of Office – John administered the oath of office to Linda Albert and Matt Honnold.

Election of Board Officers – The AOPLD Board of Trustee Officers will be President, John White; Vice President, Jackie Goeppinger; Treasurer, Matt Honnold; Secretary, Barbara Light.

Correspondence, communications, and public comments – Donna reported that she has received a request for information through an IDES audit. There were no members of the public present.

The Board reviewed the minutes from the April 24, 2023, meeting. Linda moved to approve the minutes as presented. Jackie seconded the motion. The motion passed with all ayes.

The board reviewed the March 2023 Bookkeeper's and Treasurer's reports. Linda moved to approve the March 2023 Bookkeeper's and Treasurer's reports as presented. Jackie seconded the motion. After a roll call vote, the motion passed with all ayes. The board reviewed the April 2023 bills. Matt asked check number 11540 to Amazon Capital Services. Donna explained that several DVDs had been back ordered and came in all at once. Linda requested a list of sources for print books. Donna replied that there were 3 primary sources: Cengage (large print), Baker Taylor and Amazon. The board reviewed the April 2023 Bookkeeper's and Treasurer's reports. Trudy moved to approve the April 2023 bills, Bookkeeper's and Treasurer's reports as presented. Barbara seconded the motion. After a roll call vote, the motion passed with all ayes.

Donna presented the Director's Report. Donna reviewed the circulation numbers for April. Donna reported that the library received \$641.24 from the Spring Book Sale. That brings the total Book Sale income for this fiscal year to \$1402.55. The library received the replacement tax money from Friends Creek Township. The library received several donations for the Summer Reading Program. The staff meeting was held on May 8, 2023. There were several maintenance items at the Oreana building. The library is changing vendors for the copy machines. The book club was held with 8 people attending. May story time had 7 children and 4 adults. Tina and Denise made presentations and gave out flyers at the Elementary and Middle schools. Donna attended several meetings.

Old Business – None

New Business -

There were four items of new business.

1. Director evaluation and compensations for FY2024-Jackie moved to put the board into closed session citing Personnel 5-ILCS 120/2 (c) (1). Matt seconded the motion. The motion passed with all ayes. The board moved into closed session at 5:38 PM. The board moved back into open session at 5:55 PM. Linda moved to vote on the proposal discussed in closed session. Matt seconded the motion. After a roll call vote, the motion passed with all ayes.
2. Non-Resident Fee Policy for FY 2024 – The board reviewed the policy for Non-Resident Fees. Linda moved to approve the policy as presented. Jackie seconded the motion. The motion passed with all ayes.
3. Set date for FY2024 Budget and Appropriations Ordinance 24-02 hearing – The board set the date and time for the hearing as 5:00 PM on July 31, 2023, at Argenta.
4. The board reviewed the tentative FY2024 Budget and Appropriations Ordinance 24-02.

Miscellaneous Business-

1. The board discussed the need for an airborne pathogen policy. After discussion, the board decided that it would not be addressed at this time.
2. The board discussed the problem of covering maps that are printed on the inside covers of books. The mylar protectors can obscure these maps. Donna reported that she doesn't know of any alternative to the mylar.

John asked for a motion to adjourn the meeting. Matt moved to adjourn the meeting. Trudy seconded the motion. The motion passed with all ayes. John adjourned the meeting at 6:25 PM.

The next board meeting will be on Monday June 26, 2023, at 5:00 at Oreana.

Respectfully submitted,
Barbara Light