

**Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
August 28, 2023, at Argenta Library**

The meeting was called to order at 4:30 PM by President John White. Library Board members present were Trudy Smith, Jackie Goeppinger, Matt Honnold, Linda Albert and Aaron Klepzig. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – There was no correspondence or public comment. There were no members of the public present.

The Board reviewed the minutes from the July 31, 2023, meeting. Linda moved to approve the minutes. Matt seconded the motion. The motion passed with all ayes. The Board reviewed the minutes from the July 31, 2023 Decennial Committee meeting. Trudy moved to approve the minutes. Jackie seconded the motion. The motion passed with all ayes.

The board reviewed the bills for July. Matt asked about Check No. 11624 to Rivistas LLC. Donna explained that they are the magazine jobber. They purchase our magazines all at once so we don't have to buy them individually. The board reviewed the Financial Reports and Treasurer's Report from July 2023. Trudy moved to approve the bills, the Financial Reports and the Treasurer's Report, as presented. Linda seconded the motion. After a roll call vote, the motion passed with all ayes.

Donna presented the Director's Report. Donna reviewed the circulation numbers for July. She reported that the Winings distribution has been received in the amount of \$28,878.59. The Library received the 1st installment of the DeWitt County levy in the amount of \$622.57. We also received a \$1,000.00 donation for an individual in honor of Margaret Laughery and Karen Jordan. Those two individuals worked to bring the Rolling Prairie Bookmobile to Oreana. Donna reported on several maintenance issues with one of the air conditioning compressors in Argenta. Everything has been fixed. A discussion followed on the Argenta parking lot, pricing out to replace the windows in the Argenta library that leak and retaining a company to maintain the flowerbeds in Oreana. Both libraries hosted several 4-H workshops – 15 children and 22 adults attended. Book Club had 13 people. A new YA book club was started with 3 teens and 2 adults attending. The group scheduled future dates. Rock Painting for Adults had 4 attendees. Donna recapped the Summer Reading program: 69 reading logs were turned in which means the children read for 6 weeks in row to get weekly prizes. The attendance numbers for this year's programming broke our record – we had 815 adults and children attend one of our Summer Reading events. There were also 485 self-directed participants for take & makes, coloring sheets, and scavenger hunts around the library. This was a very successful Summer!

Old Business – There was one item of old business. After discussion and some minor wording changes, Aaron moved that the report from the Decennial Committee which meets the requirements of (50 ILCS 70/) Decennial Committees on Local Government Efficiency Act be sent to Macon County's Board for filing. Matt seconded the motion. The motion passed with all ayes.

New Business -

There were 3 items of new business.

1. Secretary's Audit/ Annual report – Matt and Trudy reviewed the minutes for the past year and reported that they appear to be complete and accurate with two minor changes to the May 22, 2023 minutes. The changes have been posted to the website, as corrected. The appropriate signatures were added to the document. (75 ILCS 16/30-6)
2. Illinois Public Library Annual Report – Donna provided a recap of the Annual report that is submitted to the state. The Board President signed the documents. Since the Secretary was absent, Donna will meet with her to sign her portion of the report.
3. Ordinance 24-03 - Levy - The board reviewed the levy documents. Jackie moved to approve Ordinance 24-03 Levy of Taxes for the current fiscal year for Argenta Oreana Public Library District ending June 30, 2024. Linda seconded the motion. After a roll call vote, the motion passed with all ayes.

Matt left the meeting at 5:45 pm.

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Miscellaneous Business- None

John asked for a motion to adjourn the meeting. Aaron moved to adjourn the meeting. Trudy seconded the motion. The motion passed with all ayes. John adjourned the meeting at 5:49 PM.

The next board meeting will be on Monday September 25, 2023, at 4:30 at Argenta.

Respectfully submitted,
Donna Schaal