

**Minutes of the Meeting of
Argenta-Oreana Public Library District Board of Trustees
September 25, 2023, at Argenta Library**

The meeting was called to order at 4:30 PM by President John White. Library Board members present were Trudy Smith, Linda Albert, Jackie Goeppinger, Matt Honnold and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – There was no correspondence or communication.

The Board reviewed the minutes from the August 2023, meeting. Trudy moved to approve the minutes as presented. Matt seconded the motion. The motion passed with all ayes.

The board reviewed the August 2023 bills. Matt asked that the board take note of check number 11656 to The Illinois Funds. This was money moved to improve interest rates. Donna noted that check number 11663 to TLC's Ice Cream LLC was for the Summer Reading final party. The board reviewed the bookkeeper's and treasurer's reports for August 2023. Linda moved to approve the August 2023 bills, bookkeepers, and treasurer's reports as presented. Jackie seconded the motion. After a roll call vote, the motion passed with all ayes.

Donna presented the Director's Report. Donna reviewed the circulation numbers for August. She noted that the total circulation for August was up 2.98% over last year. The library received the third installment of the Macon County levy. The library received a \$155.00 donation from the staff of Gerber State Bank. This is money that is collected for "blue jeans days" and donated to a local organization. Donna held a staff meeting on September 18th to discuss the outcome of the Summer Reading program. The staff also discussed the upcoming Aspen roll out. The new copiers will arrive on October 3rd. Donna met with Detection Security about installing outside cameras. She is still waiting for the quote. Taylor Made Landscaping has submitted a quote to clean out and maintain the flower beds and landscaping at both buildings. The Decennial Report was sent to the Macon County Board. Donna received a confirmation email from the board on August 30th. The library will be taking part in the Library Book Crawl during the month of October. The annual book sale in Argenta will take place during the month of October. 10 children and six adults attended the Pre School-Story Time; 11 adults attended the Adult Craft; 14 children and 4 adults attended the Kids Craft. The book club was held with 6 people attending. Donna attended several meetings.

Old Business-

Amended Ordinance 24-03 Levy – The board reviewed the Amended Ordinance 24-03 Levy with corrected percentages. Matt moved to approve the Ordinance as amended. Trudy seconded the motion. After a roll call vote, the motion passed with all ayes.

New Business-

There were three items of new business.

1. Freedom of Information Act Policy Update -The board reviewed the updated Freedom of Information Act Policy as amended to include FY 2024 budget information. Linda moved to approve the updated policy as presented. Jackie seconded the motion. The motion carried with all ayes.
2. Approval of Annual Financial Report – The board reviewed the FY2023 Annual Financial Report. It was noted that the population figure for the Argenta Oreana Public Library District was incorrect. The number was corrected. Matt moved to approve the Annual Financial Report FY2023 as amended. Jackie seconded the motion. This report must be approved by a 3/5 majority vote of the board. A roll call vote was taken. The motion passed unanimously.
3. Public Per Capita Requirements – Serving Our Public 4.0 – Chapters 1-4. The board reviewed chapter 1-4 of the Serving Our Public document as required to receive Per Capita funding.

Miscellaneous Business-

John asked for a motion to adjourn the meeting. Trudy moved to adjourn the meeting. Matt seconded the motion. The motion passed with all ayes. John adjourned the meeting at 6:09 PM.

The next board meeting will be on Monday October 30, 2023, at 4:30 at Argenta.

Respectfully submitted,
Barbara Light