

**Minutes of the Meeting of
Argenta-Oreana Public Library District Board of Trustees
January 29, 2024, at Oreana Library**

The meeting was called to order at 4:30 PM by Vice President Jackie Goepfing. Library Board members present were Trudy Smith, Linda Albert, and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – There was no correspondence, public comment or communication.

The Board reviewed the minutes from the December 4, 2023 meeting. Trudy moved to approve the minutes as presented. Linda seconded the motion. The motion passed with all ayes.

The board reviewed the November 2023 bills. Trudy asked about checks numbered 11725 and 11743 to Doyle Klepzip. Donna explained that 11725 was for patching the Oreana parking lot and check number 11743 was for patching the Argenta parking lots and repairing a light. The board reviewed the December 2023 bills. Donna pointed out that the series of checks were the bonus checks to the employees. The December Treasurer's and Bookkeeper's reports were tabled until next month. Linda moved to approve the November bills, Financial Report and Treasurer's report and December 2023 bills as presented. Trudy seconded the motion. After a roll call vote, the motion passed with all ayes.

Donna presented the Director's Report. Donna reviewed the circulation numbers for November and December. The circulation numbers for Young Adult books continue to be extraordinarily strong. Donna reports that the per capita grant has been submitted to the state. The library received donations from Greg and Nancy Shoop and an anonymous donor. Both donations will be used to benefit the library's collection. The staff meeting took place on Friday, December 8. Donna reported that there were several maintenance issues at Argenta. The new windows will be installed on January 26 at Argenta. One window at Oreana will be repaired. Attendance at the Storytimes and craft programs continues to be strong. The book club was held with nine people attending. The YA book club was held with five people attending. Donna attended several meetings.

Old Business –

New Business -

There were three items of new business.

1. Review of Closed Minutes- Barbara reported that she has reviewed the closed minutes and that all closed sessions were related to personnel issues and according to the Open Meetings Act Exception – Personnel - 5 ILCS 120/2 (c)(2), the minutes should remain closed.
2. Personnel Policy Update – including PLAW (Paid Leave for All Workers) – The board reviewed the changes in the Personnel Policy that would be required to be compliant with the PLAW law. Trudy moved to approve the policy as revised. Linda seconded the motion. The motion passed unanimously.
3. Overview of Solar Information- Donna presented information to the board regarding the feasibility of using Solar power at the two libraries. Further discussion will follow in the coming months.

Miscellaneous Business-

Jackie asked for a motion to adjourn the meeting. Linda moved to adjourn the meeting. Trudy seconded the motion. The motion passed with all ayes. Jackie adjourned the meeting at 6:04 PM.

The next board meeting will be on Monday March 25, 2024, at Oreana.

Respectfully submitted,
Barbara Light