

**Minutes of the Meeting of  
Argenta-Oreana Public Library District Board of Trustees  
March 25, 2024, at Oreana Library**

The meeting was called to order at 4:30 PM by President John White. Library Board members present were Trudy Smith, Jackie Goeppinger, Linda Albert, Matt Honnold, Aaron Klepzig (via Zoom) and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – The library received a thank you letter from Argenta In Motion for sponsoring a sculpture at the Argenta Ice Fest.

The Board reviewed the minutes from the January 29, 2024 meeting. Donna noted that only the December Bookkeeper's and Treasurer's reports were tabled. The November reports were approved. Trudy moved to approve the minutes as corrected. Linda seconded the motion. The motion passed with all ayes.

The board reviewed the January 2024 bills. Matt asked about check number 11780 to GFL. Donna explained that was for both buildings, quarterly trash and recycle pickup. Donna explained that check number 11788 was for replacement glass at Oreana. The board reviewed the bills from February 2024. Matt asked about check number 11806 to Top Quality Roofing. Donna said that it was to repair a roof leak in Argenta. Linda asked about check number 11811 to Quill. Donna explained that this is a new supplier for office supplies. (replaces Staples). The board reviewed the December 2023 and January 2024 Treasurer's and Bookkeeper's reports. The February Treasurer's Bookkeeper's reports were tabled until next month. Jackie moved to approve the December 2023 and January 2024 Bookkeeper's and Treasurer's reports, and the January and February bills as presented. Linda seconded the motion. After a roll call vote, the motion passed with all ayes.

Donna presented the Director's Report. Donna reviewed the circulation numbers for January and February. The circulation numbers for Young Adult books continue to be strong. Donna reported on the state of the budget as of the end of March. The library received the annual replacement tax from Friends Creek Township. She has submitted the application for the E-Rate grant. Donna has taken the Open Meetings Act and Freedom of Information Act training for the year. All the replacement windows have been installed at Argenta. Donna reported on several maintenance items at both buildings. The Childrens' Storytime continues to have good attendance. The craft days for both children and adults have been well attended. The Silver and Gold book club had 9 and 8 attendees. Booked on Saturday, the book club had four and five attendees. Donna attended several meetings. The Illinois State Library has asked her to review the Construction Grants requests for this fiscal year.

Old Business –

New Business -

There were three items of new business.

1. Statement of Economic Interests – Donna handed out copies of the forms for the annual Statement of Economic Interest. These must be completed and filed by all board members by May 1.
2. Discussion of Argenta Parking Lot Funding/Bid – Donna presented a diagram of the proposed parking lot at the Argenta building along with information about specifications and materials. The board discussed the information presented. Donna provided the Board with an overview of the financials at this time and how the district can afford the parking lot replacement. Barb left the meeting. Donna took over recording the minutes. Donna and Aaron will proceed with more details for the parking lot. They will bring back more information in June.
3. Discussion of Argenta Solar Project Funding/Bid – Donna provided the board with an overview of how installing solar energy would save the district with its electric bills. Although the district is in a contract with the Decatur Chamber of Commerce, and at this time our rate remains the same, electric rates will probably continue to increase. Currently, there are 2 programs to help us with reimbursement for installing solar: Illinois Shines and a federal reimbursement program. Donna presented to the board how the district could afford the cost of going with solar.

Miscellaneous Business- Donna handed out solar glasses to the board for the upcoming eclipse.

John asked for a motion to adjourn the meeting. Linda moved to adjourn the meeting. Matt seconded the motion. The motion passed with all ayes. John adjourned the meeting at 6:20 PM.

The next board meeting will be on Monday April 29, 2024, at Oreana.

Respectfully submitted,  
Barbara Light  
Donna Schaal