

**Minutes of the Meeting of
Argenta-Oreana Public Library District
Board of Trustees
May 20, 2024, at Oreana Library**

The meeting was called to order at 4:30 PM by President John White. Library Board members present were Trudy Smith, Jackie Goeppinger, Matt Honnold, and Aaron Klepzig (via Zoom). Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – There was no correspondence, public comment or communication.

Due to unforeseen circumstances, the minutes from the April 29, 2024 meeting were unavailable. The minutes were tabled until next month.

The board reviewed the April 2024 bills. Jackie asked check number 11859 to Quill. Donna explained that Quill is a replacement for Staples and that this particular check was for office supplies. Matt asked about check number 11861 to GreatAmerica Financial Services. This is the processing payment company for our new copier/printers. Jackie asked about check number 11864 to AO CUSD#1. Donna replied that it was to purchase 2 copies of the high school yearbook and 2 copies of the middle school yearbook. Matt asked about check numbers 11866, 11867 and 11868 all written to Overdrive, Inc. Donna explained that there are 3 separate invoices being paid. Check number 11866 pays for the online platform for Library on the Go (Libby). Check number 11867 pays for online ebooks and eaudiobooks for the benefit of the entire consortium and 11868 pays for online ebooks and eaudiobooks purchased for only our library district cardholders. The board reviewed the April 2024 Bookkeeper's and Treasurer's reports. Trudy moved to approve the April 2024 bills, Bookkeeper's and Treasurer's reports as presented. Jackie seconded the motion. After a roll call vote, the motion passed with all ayes.

Donna presented the Director's Report. Donna reviewed the circulation numbers for April. We continue to have strong numbers going into Summer Reading. Donna reported that preparations for Summer Reading have been complete and information will be launched on the website before the end of month. We have received coupons to be used as prizes from various vendors. The staff meeting was held on May 13, 2024. There were several maintenance items at the both buildings. Denise and Tina will be presenting at the elementary school on May 22 to spread the word about Summer Reading. Donna attended several meetings.

Old Business – Solar energy. After discussion, Donna will bring back to the board bid documents for the June meeting.

New Business --

There were four items of new business.

1. Director evaluation and compensations for FY2025-Matt moved to put the board into closed session citing Personnel 5-ILCS 120/2 (c) (1). Trudy seconded the motion. The motion passed with all ayes. The board moved into closed session at 5:16 PM. The board moved back into open session at 5:48 PM. Jackie moved to vote on the proposal discussed in closed session. Trudy seconded the motion. After a roll call vote, the motion passed with all ayes.
2. Non-Resident Fee Policy for FY 2025 – The board reviewed the policy for Non-Resident Fees. Matt moved to approve the policy as presented. Trudy seconded the motion. The motion passed with all ayes.
3. Set date for FY2025 Budget and Appropriations Ordinance 25-02 hearing – The board set the date and time for the hearing as 4:15 PM on July 29, 2024, at Argenta.
4. The board reviewed the tentative FY2025 Budget and Appropriations Ordinance 25-02.

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Miscellaneous Business-None.

John asked for a motion to adjourn the meeting. Matt moved to adjourn the meeting. Trudy seconded the motion. The motion passed with all ayes. John adjourned the meeting at 6:25 PM.

The next board meeting will be on Monday June 24, 2024, at 4:30 PM at Oreana.

Respectfully submitted,
Donna Schaal