

**Minutes of the Meeting of
Argenta-Oreana Public October 28, 2024, at Argenta Library
Board of Trustees**

The meeting was called to order at 4:30 PM by President John White. Library Board members present were Jackie Goeppinger, Trudy Smith, Linda Albert, Matt Honnold and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – Donna had a complaint after Taylor Made cut down two flower beds at the Oreana building.

The Board reviewed the minutes of the September 30 meeting. Trudy moved to approve the minutes as presented. Matt seconded the motion. The motion passed unanimously.

The board reviewed the September bills. Donna pointed out that the debit to Barnes and Noble was for a full set of Harry Potter books in hard back. The present copies are worn out. She also pointed out that check number 11989 to Wellspring Components is the first payment for the solar project at Oreana. Jackie asked about check number 11984 to Taylor Made. Donna explained that this is the monthly fee for landscape maintenance. The Bookkeeper's and Treasurer's reports were tabled until the December meeting. The board voted on the September bills only. After a roll call vote, the motion passed unanimously.

Donna presented the Director's Report. Donna reviewed the circulation numbers for September. The circulation numbers continue to be strong. Donna did note that the foot traffic at the Argenta location seems to be lower than normal. Donna said that 98% of this year's tax levy has been received. Donna announced that Judy Runyen has donated \$30,000 to the library in memory of her late husband and son. She would like a tree planted (at Oreana) in memory of each with a bench placed near the trees. The remainder of the money can be spent as the library needs, with the stipulation that it be spent at Oreana. There were several maintenance issues successfully addressed in the buildings. Donna has contacted Top Flight about the lack of maintenance on the property adjoining the library. She has not had a favorable response from Top Flight. The children's, young adults and adult programs continue to be well attended. Donna attended several meetings.

Old Business –

There were two items of Old Business.

1. Parking lot update. The renovation of the parking lot at Argenta has started. The light pole at the corner of the building has been moved. The construction should start on October 30.
2. Solar panel update. The first installment has been paid. Wellspring has ordered the panels.

New Business -

There were four items of new business.

1. Freedom of Information Act Policy update. Donna informed the board that the only necessary change to the FOIA policy is to update the budget numbers to FY2025. The board reviewed the change. Trudy moved to approve the Freedom of Information Act Policy as amended. Matt seconded the motion. The motion pass unanimously.
2. Annual Financial Report – Donna presented the Annual Financial Report. This report is filed with Macon County Clerk and Susanna Mendoza. The board reviewed the report. This report must pass with a 3/5 majority vote. Matt moved to approve the Annual Financial Report as presented. Jackie seconded the motion. After a roll call vote, the motion passed unanimously.
3. Public Per Capita requirements – Serving our Public 4.0 – Chapters 1-4. To meet the requirements of the Public Per Capita grant, the board must review the "Serving Our Public" document on an annual basis. The board reviewed chapters 1-4.
4. Public Per Capita requirements – Serving our Public 4.0 – Chapters 5-9. To meet the requirements of the Public Per Capita grant, the board must review the "Serving Our Public" document on an annual basis. The board reviewed chapters 5-9.

Miscellaneous – Donna discussed the problem with the flower beds at Oreana.

Donna reported that it appears there have been two solar permits pulled for Whitmore Township.

John asked for a motion to adjourn the meeting. Trudy moved to adjourn the meeting. Linda seconded the motion. The motion passed unanimously. John adjourned the meeting at 6:02 PM.

The next board meeting will be on Monday December 9, 2024, at Argenta.

Respectfully submitted,
Barbara Light