

**Minutes of the Meeting of Board of Trustees  
Argenta-Oreana Public Library  
September 29, 2025, at Argenta Library**

The meeting was called to order at 4:31 PM by President John White. Library Board members were Jackie Goepfinger, Trudy Smith, Linda Albert, and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – There were no items of correspondence, communication, or public comment.

The Board reviewed the minutes of the August 25th meeting. Trudy moved to approve the minutes as presented. Linda seconded the motion. The motion passed unanimously.

The board reviewed the August bills. Donna pointed out that check number 12255 to Illinois Heartland Library System is for access to the catalog for both buildings. The board reviewed the August Financial and Treasurer's reports. Jackie moved to approve August bills, Financial and Treasurer's reports as presented. Linda seconded the motion. After a roll call vote, the motion passed unanimously.

Donna presented the Director's Report. Donna reviewed the circulation numbers for August. Donna made the necessary transfers from Special Reserved account to supplement the budget. Donna noted that the library beat the highest circulation for e-books and e-audiobooks this month. The library received the third installment of the Macon County levy. The library received an anonymous donation and a donation from AIM along with a donation from the Monday Morning Coffee Group in memory of Virginia Griffin. The solar project is moving forward. There were several maintenance issues at the Argenta building. The children's, young adults, and adult programs continue to be well attended. Donna attended several meetings.

**Old Business –**

There was one item of old business.

1. Solar Installation - the solar panels, white rock and underground cabling are all complete. The internal connection to our electrical panel has been completed and then the approval of Ameren Illinois is needed for the cut over.

**New Business**

There were three items of new business.

1. Freedom of Information Act Policy Update – The board reviewed the Freedom of Information Act Policy. The financial numbers and the number of employees was updated. Linda moved to approve the Policy as amended. Jackie seconded the motion. The motion passed unanimously.
2. The board reviewed the Annual Financial Report. The report needs a three-fifths majority to be approved. Trudy moved to approve the Annual Financial Report as presented. Jackie seconded the motion. After a roll call vote, the motion passed unanimously.
3. Public Per Capita requirements – Access, Advocacy, Buildings and Grounds, Collections. The board reviewed the updated information for the Public Per Capita Grant as required to qualify for the funding.

**Miscellaneous – None**

John asked for a motion to adjourn the meeting. Trudy moved to adjourn the meeting. Linda seconded the motion. The motion passed unanimously. John adjourned the meeting at 6:00 PM.

The next board meeting will be on Monday October 27, 2025, at 4:30 PM in Argenta.

Respectfully submitted,  
Barbara Light