

**Minutes of the Meeting of Board of Trustees
Argenta-Oreana Public Library
December 8, 2025, at Argenta Library**

The meeting was called to order at 4:35 PM by President John White. Library Board members were Jackie Goepfinger, Aaron Klepzig, Linda Albert, and Barbara Light. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

Correspondence, communications, and public comments – None

The Board reviewed the minutes of the October meeting. Jackie moved to approve the minutes as presented. Linda seconded the motion. The motion passed unanimously.

The board reviewed the October bills. Jackie asked about check number 12316. Donna explained that this is a local author. Barbara asked about check number 12313 to Amazon Capital Services. Donna said that this was for books, movies and programming. The library is still trying to recover from the sudden closure of Baker and Taylor. Donna explained that check number 12309 was for replacement ducting at Argenta. Check number 12309 is for the seasonal inspection. The board reviewed the October Financial and Treasurer's reports. Jackie moved to approve October bills, Financial and Treasurer's reports as presented. Aaron seconded the motion. After a roll call vote, the motion passed unanimously. The November bills, Bookkeeper report and Treasurer reports were tabled until January.

Donna presented the Director's Report. Donna reviewed the circulation numbers for October and November. The library received the fifth installment of the Macon County Levy. The book sale earned \$1007.21. One of the Oreana furnaces needed replacement. The new furnace was installed on November 11, 2025. The Library Crawl was held during the month of October. There were 123 Library Crawlers in Oreana and 102 in Argenta. The children's, young adults, and adult programs continue to be well attended. Donna attended several meetings.

Old Business –

There was one item of old business.

1. Solar Installation update – Donna gave an update on the process of receiving the federal money for the solar project. She attended an online seminar on how to navigate the process of accessing the federal rebates.

New Business

There were five items of new business.

1. 2026 Board Meeting Schedule/ Holiday Closures - the board reviewed the 2026 Board Meeting Schedule and the proposed Holiday Closures.
2. Personnel Policy Update – the board reviewed the proposed changes to the Personnel Policy. Jackie moved to approve the changes as presented. Aaron seconded the motion. The motion passed unanimously.
3. 2026 Board Meeting Dates – The board reviewed the proposed Board Meeting dates for 2026. Linda moved to approve Ordinance 26-04 as proposed. Jackie seconded the motion. The motion passed unanimously.
4. Holiday Closures – the board reviewed the proposed closures as discussed earlier in the meeting. Barbara moved to approve the changes to the closures that included floating holidays. Aaron seconded the motion.
5. Public Per Capita requirements – Marketing, Programming, Safety and Technology - The board reviewed the updated information for the Public Per Capita Grant as required to qualify for the funding.

Miscellaneous – None

John asked for a motion to adjourn the meeting. Linda moved to adjourn the meeting. Jackie seconded the motion. The motion passed unanimously. John adjourned the meeting at 6:10 PM.

The next board meeting will be on Monday January 26, 2026, at 4:30 PM in Oreana.

Respectfully submitted,
Barbara Light