

**Minutes of the Meeting of Board of Trustees
Argenta-Oreana Public Library
March 30, 2026, at Oreana Library**

The meeting was called to order at 4:29 PM by President John White. Library Board members were Jackie Goepfinger, Matt Honnold, Trudy Smith, Linda Albert and Aaron Klepzig (via phone). Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

The Board reviewed the minutes of the February meeting. Jackie moved to approve the minutes as presented. Matt seconded the motion. The motion passed unanimously (Aaron voted via phone). The Board reviewed the minutes of the March 6, 2026 emergency meeting. Trudy moved to approve the minutes as presented. Matt seconded the motion. The motion passed unanimously (Aaron voted via phone).

Correspondence, communications, and public comments

- A letter was received from Gerber State Bank indicating that the Betz-Holmes Trust distribution will be given in December going forward instead of May.
- One member of the public was in attendance. Jackson Veech made a presentation to the Board about the importance of community banking for the local economy and specifically for agricultural. Mr. Veech has applied for a scholarship to further his education in finance. The Board was impressed with his presentation and thanked him for attending our meeting.

The board reviewed the January bills. Trudy asked about check no. 12406 to Twisted H Farm. Donna stated that this was a down payment for a petting zoo to be held during our Kick-Off Party for Summer Reading. The board reviewed the January Financial and Treasurer's reports. Linda moved to approve the January bills, Financial and Treasurer's reports, as presented. Trudy seconded the motion. After a roll call vote, the motion passed unanimously. (Aaron voted via phone).

The board reviewed the February bills. Jackie asked about a debit to Josten's. Donna stated it was for a high school yearbook ad. Donna mentioned check no. 12413 to Carbon Solutions Group. This is to facilitate the Illinois Shine reimbursement program. Carbon Solutions has filed all of our paperwork with the State and hopefully we will begin to see payments from the Illinois Shine's program. Jackie asked about check no. 12417 to Cincinnati Insurance Company. Donna replied that this is the new fraud and theft policy. Our insurance agent changed the provider for that particular policy. It was a little bit cheaper with the same amount of coverage. Matt asked about check no. 12427 to 4MC Corp. Donna stated that it was for replacement of all of the Oreana gutters. The board reviewed the February Financial and Treasurer's reports. Jackie moved to approve the February bills, Financial and Treasurer's reports, as presented. Linda seconded the motion. After a roll call vote, the motion passed unanimously. (Aaron voted via phone).

Donna presented the Director's Report. Donna reviewed the circulation numbers for January and February. The library has received its replacement tax from Friends Creek Township. AOPLD received one donation from the public. Several maintenance items were taken care of. Our attorney of record, Ed Flynn, has retired. Donna spoke with Ed's recommendation and provided the board with his credentials. Patrick Sullivan from Featherstun, Gaumer, Stocks, Flynn & Eck will now be our attorney of record. Donna attended several meetings.

Old Business – There was one item of old business.

1. The Argenta roof – During the last regular board meeting, the Argenta roof was leaking solely in the meeting room. By early March, the leak had moved into the non-fiction room and young adult section of the library. The leaks threaten the collection in those areas. Steps have been taken to protect the library's collection. On March 6, 2026, an emergency board meeting was held to discuss our options. At that meeting, the Board approved a temporary repair of the failing area. Donna presented three ways to the Board that we could proceed for a permanent solution – (a) repairing the damaged section of the rubber roof; (b) replacing the entire rubber roof with a PVC option; and (c) replacing the entire rubber roof with a trussed roofing system. Donna provided to the board an overview of the library's finances and several quotes for the different options. After much discussion covering the

advantages and disadvantages of the three options; and also knowing that time was of the essence; and that 2/3rds of the roof is failing or has failed. The following motion was made by Jackie:

In accordance with 75 ILCS 16/40-45, the Board approves a quote for \$99,440.00 for an emergency roof replacement for the Argenta Public Library. The PVC roofing system will be installed by HBC, LLC, pending proof of manufacturer's warranty of 20 years, with 5 years on labor. The replacement roof will be installed as soon as possible.

Linda seconded the motion. After a roll call vote, the motion passed unanimously. (Aaron voted via phone). Donna was asked to contact HBC, LLC, to facilitate the contract.

Aaron left the meeting at 6:14 PM.

New Business

There were five items:

1. The review of the closed minutes. The Board Secretary was absent from this meeting so this item was tabled until the next meeting.
2. Donna passed out the Statement of Economic Interests forms from Macon County.
3. A revision to the AOPLD By-Laws was needed to address additional OMA provisions recently enacted by the State of Illinois. The section entitled, "Electronic Communication" was modified to include two new reasons for attendance by a board member by electronic communication. Trudy made a motion to accept the changes to the By-laws as discussed. Linda seconded the motion. The motion passed unanimously.
4. Sexual harassment training for all trustees is required each year. The board was provided with the same training that the staff receives each year.
5. Donna updated the board on a webinar that she recently attended. AOPLD will be changing its time keeping requirements to include the provision of tracking lunches.

Miscellaneous – None

John asked for a motion to adjourn the meeting. Matt moved to adjourn the meeting. Linda seconded the motion. The motion passed unanimously. John adjourned the meeting at 6:29 PM.

The next board meeting will be on Monday, April 20, 2026, at 4:30 PM in Oreana.

Respectfully submitted,
Donna Schaal