Minutes of the Meeting of Board of Trustees
Argenta-Oreana Public Library
September 28, 2026, at Argenta Library

The meeting was called to order at 4:30 PM by Vice President Jackie Goeppinger. Library Board members were Trudy Smith, Barbara Light, and Linda Albert. Also, in attendance were Donna Schaal, Library Director and Tina Coates, Assistant Library Director.

The Board reviewed the minutes of the August meeting. Donna said that the names of the board members coming up for reelection should be listed. John and Aaron's names were added to the minutes. Trudy moved to approve the August minutes as corrected. Linda seconded the motion. The motion passed unanimously.

Correspondence, communications, and public comments -There were no items of correspondence, communication, or public comments.

The board reviewed the August bills. Barb asked about check number 12565 to Cincinnati Insurance Company. Donna said that it is for liability insurance for the director and board. Linda moved to approve the August bills as presented. Trudy seconded the motion. After a roll call vote, the motion passed unanimously. The August 2026 Financial report and Treasurer's report were tabled until next month.

Donna presented the Director's Report. Donna reviewed the circulation numbers for August. The library received the 3rd Macon County levy distribution. 96.25% of the levy has been received. The DVR in Argenta needs to be replaced. Donna will get a quote. There were two employee anniversaries in September. Alexa is 9 years and Amberlee is 1 year. New lights have been installed in Argenta. There were three programs held in September. Donna attended several meetings.

Old Business –
There was one item of old business.

1. Federal Solar Update – Donna is done submitting information to Giraffe. Everything is still on schedule for submission by Giraffe in November.

New Business-
There were four items of new business.

1. Ordinance 27-03 – Levy – The board reviewed Ordinance 27-03 – Ordinance for the Levy of Taxes for the Current Fiscal Year for Argenta-Oreana Public Library District ending June 30, 2027. Linda Albert made a motion to approve Ordinance 27-03 for the Levy of Taxes for the Current Fiscal Year ending June 30, 2027, as presented. Trudy Smith seconded the motion. After a roll call vote, the motion passed unanimously.
2. Freedom of Information Act Policy Update – The board reviewed the current policy with changes in section 1.02 Budget and Funding and section 1.04 employees. Trudy moved to approve the policy as revised. Barbara seconded the motion. The motion passed unanimously.
3. The board reviewed the Annual Financial Report. Trudy moved to approve the Annual Financial Report as presented. Linda seconded the motion. After a roll call vote, the motion passed unanimously. The Annual Financial Report must pass by three-fifths margin.
4. Public Per Capita requirements – The State of Illinois requires the Board of Trustees to annually review the public library standards on an annual basis. The board reviewed chapters on Access, Advocacy, Buildings & Grounds and Collections.

Miscellaneous – None

Jackie asked for a motion to adjourn the meeting. Linda moved to adjourn the meeting. Trudy seconded the motion. The motion passed unanimously. Jackie adjourned the meeting at 5:50 PM.

The next board meeting will be on Monday October 26, 2026, at 4:30 PM in Argenta.

Respectfully submitted,
Barbara Light